

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON APRIL 01, 2026, AT LOVELOCK CITY HALL AT 5:30 P.M.

Present:	Mayor	Rodney Wilcox
	Council members	Bonnie Skoglie
	(Via ZOOM)	Jordan McKinney
	(Absent)	Kirsten Hertz
	City Clerk	Nicole Reitz
	Legal Council	Sean Rowe
	Police Chief	Michael Mancebo

Visitors: Neil Gallagher, LeeAnn Gallagher, Peggy Jones, Misty Moepono, Chris Moepono, Christina Dickerman, Frankie Graham, Brandon Chadock, Chuck Cummins, Wendy Nelson, Jerry Minor

Zoom: Dale Rutherford, Michael G., Greg Reitz, Michael M.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE :

Jerry Minor addressed the council requesting additional time to clean up his property, noting he has already removed much material but still has two vehicles on-site, including a valuable restoration project, and that serious health issues over the past three years have slowed his progress. He expressed concern about a 72-hour enforcement deadline and asked that his efforts and limitations be considered so his belongings are not removed or damaged. The council explained that, because the matter was not on the agenda, they could not take formal action but invited him to be placed on a future agenda and encouraged him to meet with the mayor the following day to discuss options.

ECONOMIC DEVELOPMENT

Council member Skoglie reported that the next Economic Development Board meeting is scheduled to take place in two weeks, and that this meeting will appear on a forthcoming agenda. Clerk Reitz confirmed that a public notice had already been published advertising two open positions on the Economic Development Board, inviting interested community members to apply. Additionally, it was mentioned that at least one letter of interest had been received from a resident expressing a desire to serve on the board. The council acknowledged this as a positive sign of community engagement and indicated that board composition and applications would be addressed through the standard appointment process at a future meeting.

MINUTES REVIEW-APPROVAL:

Council member Skoglie offered a motion to approve March 18, 2026, meeting minutes as presented.

Motion carried unanimously

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

None at this time

POOL/PACT AUDIT AND FINDINGS / CORRECTIVE ACTIONS / PROCEDURES TO ADOPT:

None at this time

AGREEMENT WITH EIDEBAILLY TO PROVIDE TENTATIVE-FINAL-BUDGET WORK AND SERVICES / DESIGNATED OF CITY AUDITOR FOR 2025-2026

Council member Skoglie offered a motion to designate EideBailly to provide tentative-final-budget work and designated City Auditor for 2025-2026.

Motion passed unanimously

ACTION TO CONFIRM FEES CHARGED FOR NOTARY SERVICES IN ACCORDANCE WITH NRS 240.100

The council considered an item to confirm fees for notary services in accordance with NRS 240.100. Clerk Reitz reported that state law permits charging up to \$15 per notarial act plus \$7.50 per additional signature and recommended implementing these fees for non-city-related documents due to the significant staff time involved, including some notary appointments lasting up to an hour. It was clarified that city documents and certain public-entity documents would continue to be notarized at no charge. Following brief discussion and general agreement that the fees were appropriate and authorized by statute, Council member Skoglie offered a motion to confirm the notary fee schedule as presented.

Motion carried unanimously

APPROVAL OF A RESOLUTION OF INTENT TO SELL CITY-OWNED PROPERTY, APN 001-241-11, LOCATED ON 6TH STREET NEXT TO PERSHING GENERAL HOSPITAL FOR \$34,500

The council considered a resolution of intent to sell city-owned real property, APN 001-241-11, located on 6th Street next to Pershing General Hospital, for \$34,500. Sean Rowe, City Attorney summarized the resolution, explaining that the Pershing General Hospital District had approached the City to purchase the parcel and that the agreed price of \$34,500 was based on a prior appraisal. Because the buyer is a governmental entity, the sale is exempt from the updated appraisal requirement under NRS 268.059. It was noted that the property is currently zoned single-family and must be rezoned to a public designation prior to close of escrow. The resolution authorizes the conveyance to the hospital district, directs staff to process the necessary rezoning, and authorizes the mayor and city clerk to execute all documents required to complete the transaction. Following the presentation and brief discussion, Council member Skoglie offered a motion to approve the resolution of intent to sell the property as presented.

Motion carried unanimously

APPROVAL TO GO OUT TO BID FOR PAVING REPAIR ON AMHERST

The council considered a request for approval to go out to bid for paving repair on Amherst Avenue following completion of the recent sewer maintenance project in that area. Mayor Wilcox reported that the underground work is finished and that asphalt restoration is now needed, with an estimated cost of approximately \$86,000. It was noted that the project will be funded using RTC (Regional Transportation Commission) funds, which are available for this purpose. After brief clarification on cost and funding source, Council member Skoglie offered a motion to authorize staff to solicit bids for the Amherst Avenue paving repair project.

Motion carried unanimously

PROCLAMATIONS-AWARDS:

None at this time

BUSINESS LICENSES-BUILDING PERMITS-LIQUOR LICENSES-SPECIAL EVENTS LIQUOR LICENSES:

None at this time

MAYOR-COUNCIL-STAFF REPORTS-PROPOSALS:

Council member Skoglie reported that the recent WNDD summit hosted in Lovelock was a major success, with the MTY (Mustang Youth Team) team helping at the event and raising funds for their future trips. Attendees, including a family friend of Council member McKinney, gave very positive feedback about the summit's content, the hospitality shown by the community, and their overall experience in Lovelock. The council noted that the event brought visitors to town who stayed overnight and had the opportunity to see local attractions.

Mayor Wilcox reported that the sewer maintenance project is essentially completed, with only the installation of a manhole and subsequent paving remaining before the work is fully finished. He commended Public Works Supervisor Greg Reitz and his crew for doing an “awesome job” on the project. The mayor also complimented the recent WNDD summit, noting that it was very successful, brought visitors to Lovelock, and reflected well on the community and staff who organized it, particularly Council member Skoglie.

The Chief of Police reported that the department received an \$11,955 grant for a Computer Voice Stress Analyzer (CVSA), in addition to about \$14,000 previously awarded for a mobile radio, making this a strong year for grant funding. He is continuing to work with POOL/PACT on developing IT policies. The Chief also advised that AT&T will be leaving the state contract in June, which will significantly increase phone costs, and therefore he is researching a switch to VoIP phone service, estimated at about \$9 per line (≈\$400/month) but requiring roughly \$5,000 in upfront costs for new phones. The school district, which already uses VoIP, has offered to assist, and the Chief will return with final details and a funding request once the proposal is complete.

Public Works Supervisor Greg Reitz reported ongoing gutter cleaning and street sweeping, with most of town swept, and continued weed control, noting about 1,500 gallons of spray used in the last two months. Staff are assessing repairs for the animal control building, performing vehicle maintenance, and completing routine sewer plant checks and samples. The sewer maintenance project is finished and operating well, with help from the water district. Work is underway to bring garbage trucks 31 and 32 up to CDL standards, and several sewer plant pumps and chlorine equipment are being upgraded or rebuilt. Greg attended an RTC meeting, where use of about \$400,000 in current RTC funds including repaving Amherst and chip-sealing East/West Broadway and Dartmouth was discussed, with another \$400,000 anticipated after July 1 for additional street projects (Camille Way, Roseway, 12th/13th Streets, and railroad crossings). Seasonal tasks include de-winterizing irrigation and park equipment, readying the spray truck, starting lawn mowing, and opening/inspecting public restrooms daily. Greg noted positive public feedback on street sweeping and weed control.

VOUCHERS, CLAIMS AND PAYROLL:

The Council reviewed the vouchers, claims, expenditures, and payroll presented for payment. Council member McKinney offered a Motion to approve all vouchers, claims, expenditures, and payroll as presented.

Motion carried unanimously

PUBLIC COMMENT

Mayor Wilcox announced the resignation of Council member Kirsten Hertz, effective March 29, and stated that the City will advertise to fill the vacant council seat.

Neil Gallagher reported that the annual community cleanup day is scheduled for Saturday, April 25 at 9:00 a.m. at the fire station, with volunteers, snacks, drinks, raffle prizes, and a barbecue, and that a planning meeting will be held on April 12 at 1:00 p.m. at the depot. He also announced the Music and Murals project, scheduled for June 18–21, and invited the public to a meeting at the depot on April 2 at 5:30 p.m. to meet prospective artists and learn more about participation. Chuck Cummins commended the police department and city leadership for keeping Lovelock safe and free of visible panhandling compared to nearby communities, stating that residents and travelers, especially single women, feel safe stopping in town, and he expressed appreciation for their efforts to maintain a clean, welcoming community.

Rodney Wilcox

Rodney J. Wilcox, Mayor

Nicole Reitz

Nicole Reitz, City Clerk