

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON DECEMBER 03, 2024 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present: Mayor Rodney Wilcox
Council members Jordan McKinney
Bonnie Skoglie
Kirsten Hertz
City Clerk Terri Wilcox
Police Chief Michael Mancebo

Absent: Legal Counsel Kent Maher

Visitors: Patty Wilcox, Mark Pilon, Heidi Lusby-Angvick, Russell Fecht, Jonathan Reynolds, and Neil Gallagher.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no comments, communications or correspondence.

Mayor Wilcox asked for a moment of silence for an employee that passed away recently.

ECONOMIC DEVELOPMENT:

Heidi Lusby-Angvick reported: (i) the housing numbers for the county and city are up, thanks to local contractors; (ii) Integra finalized the Florida Canyon purchase; (iii) work is progressing on a farm to school grant; (iv) attending a small business expansion forum on October 23; (v) attending the Governor’s office retreat; (vi) on the Main Street program, work force development programs, Job Connect and DETR offices; (vii) the WNDD annual meeting is April 21-22; (viii) speaking with the NDOT IT department; (ix) attending the Derby Field ribbon cutting, there were about 20 persons in attendance; (x) Maverik plans to open in about two weeks; and, (xi) there was the monthly meeting with Uprise, they are waiting on BLM permits, and one year of the 5-year contract has elapsed.

MINUTES REVIEW-APPROVAL:

Council member Skoglie moved to approve the minutes of the November 19, 2024 meeting as submitted.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a “business” as defined by statute, Council member McKinney moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

There was no delinquent account list as it was the first meeting of the month.

No action was taken.

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BOARD-COMMITTEE APPOINTMENTS-ASSIGNMENTS / CONFIRMATION:

The proposed list of appointments and assignments was reviewed and by consensus the council agreed with and confirmed the appointments and assignments.

ACCRUED VACATION-SICK LEAVE PAY AUTHORIZATION / DARRELL MANCEBO:

Council member Skoglie moved to approve the request to pay Darrell Mancebo for 224.60 hours of accrued vacation time and 86.30 hours of accrued sick time.

Motion carried unanimously.

LIONS PARK ELECTRIC CHARGES PAYMENT REQUEST / LIONS CLUB:

Jonathan Reynolds, Lions Club representative, reported the city owns the park and the electric bill averages about \$35.00 a month. Reynolds asked if the city will consider paying the electric bill.

Council member Skoglie moved to approve the request for the city to assume the electric bill for the service at the Lions Park.

Motion carried unanimously.

4-H AG PENS DUMPSTER REQUEST-FEE WAIVER REQUEST:

Council member Skoglie moved to approve the request for the city to provide a dumpster for the 4-H ag pens and to waive the fees.

Motion carried unanimously.

CRITICAL NEED STATUS DESIGNATION / DEPUTY CITY CLERK POSITION:

Mayor Wilcox explained the circumstances of the job position and why he believes the position should be designated as a critical need.

City Clerk Wilcox was asked if there were any applications, she stated yes there are.

Council member Hertz stated that if the city has applications for the job, then it is not critical need. The applications received should be reviewed and applicant interviews conducted. Hertz suggested hiring a person that can be moved into the city clerk job and have the part-time person come in and finish the training. Hertz proposed leaving the status as it is and interviewing the applicants to determine their experience and background. Hertz asked if the proposed part-time person has been interviewed. Mayor Wilcox replied that he had interviewed her.

Council member Skoglie stated that we need to make this a critical need, so we can get the part-time person hired.

Council member McKinney suggested interviewing the applicants, hiring one of the five people who applied for the deputy clerk position, and then after the current city clerk leaves, appointing the hired person as the city clerk, with the part-time person hired, not as an employee, to provide the needed support and training.

Mayor Wilcox commented that he will interview and appoint a city clerk.

The consensus of the board was to not declare the deputy city clerk position as a critical need.

No action was taken.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

MAYOR-COUNCIL-STAFF REPORTS-PROPOSALS:

Mayor Wilcox reported: (i) meeting with SPB about the sewer plant, there are updates and repairs that need to be done; (ii) meeting with most of the employees; (iii) he will be meeting with Teri Gage (Eide Bailly) tomorrow regarding the audit; and, (iv) he has been discussing scheduling of training classes with Pool/Pact.

Chief Mancebo reported that PERS approved the critical need position for a police officer for two years.

Mark Pilon reported that there are two sewer projects going on at this time, and the property at 970 Dartmouth Avenue needs to be evaluated to determine where the new sewer line connects.

Council member McKinney reported the bark and fencing around the pickleball court that was paid for by the Recreation Board is completed and looks great.

There was a discussion about cancelling the December 17 meeting as there does not appear to be any matters that require a meeting.

VOUCHERS, CLAIMS AND PAYROLL:

Council member McKinney moved to approve vouchers numbered 51182 to 51206 inclusive.

Motion carried unanimously.

PUBLIC COMMENT:

Wendy Nelson gave an update on the projects and different grants on which she is working.

There being no further business, the meeting was adjourned at 8:20 pm until the next scheduled City Council meeting on January 7, 2024, at 7:00 pm.

Rodney J. Wilcox, Mayor

Terri Wilcox, City Clerk