

# CITY OF LOVELOCK CITY COUNCIL MEETING AGENDA REGULAR MEETING

CITY HALL 400 14TH STREET ----- CITY COUNCIL MEETING ROOM  
TUESDAY, OCTOBER 15, 2024 ----- 7:00 P.M.

**I. CALL TO ORDER**

**II. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE**

(This period is for comments by the public and for the Mayor, Council, City Staff and invitees to present correspondence, communications, or comments. No action may be taken upon a matter presented under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**III. ECONOMIC DEVELOPMENT REPORT**

(This period is for receiving reports, updates and proposals of economic development activities, events and projects by the Pershing County Economic Development Authority (PCEDA) Executive Director, the PCEDA Board and other government officials. No action may be taken upon a matter presented under this section until it is placed on an agenda for action.)

**IV. MEETING MINUTES REVIEW-APPROVAL**

(The Council is expected to discuss and take action on the item(s) in this section.)

October 1, 2024 City Council regular meeting minutes

**V. BUSINESS IMPACT DETERMINATION**

(The Council must take action pursuant to NRS Chapter 237 and make a determination if any agenda item proposes the adoption of any rule which would have a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business by imposing, increasing or changing the basis for the calculation of a fee that is paid in whole or in substantial part by a business.)

**VI. BUSINESS ITEMS-OTHER REPORTS**

(The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval, acceptance, rejection, adoption, authorization, review, recommendation, referral to staff, or any other appropriate action. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. City Administration--Sewer-Disposal Departments / delinquent sewer service and disposal service accounts / payment responsibility for delinquent sewer service and disposal service accounts / adjustment, write-off or refund of account fees or deposits / City Clerk-Mayor
2. City Administration / proposals to cancel the Tuesday November 5 regularly scheduled council meeting to allow staff to assist with the election polling process

and schedule a special meeting on Thursday November 14 or Friday November 15 to conduct the required canvass of the election returns on or before the 10th day following the election / Mayor-Staff

3. **7:15 p.m.** City Administration / public hearing-ordinance adoption / Ordinance 258 / proposal to: provide for licensing and regulatory requirements for marijuana establishments; provide for the application and licensing of marijuana establishment licensees; provide grounds and procedures for revoking marijuana establishment licenses; provide the duties of the chief of police in relation to marijuana establishment licensing; provide for the access of certain officials and officers to marijuana establishment premises; and, provide other matters properly related thereto / Mayor-Council-Staff
4. City Administration / proposals to exchange for other property, sell or lease the city-owned parcel of property at 805 W. Broadway to allow development of the property / Mayor

**VII. PROCLAMATIONS-AWARDS**

(The Mayor, Council and/or City Staff may make a proclamation or present a service or other award on behalf of the City. No action may be taken upon items in this section.)

**VIII. MAYOR-COUNCIL-STAFF REPORTS-PROPOSALS**

(This period is for receiving reports, department updates and proposals by the Mayor, Council and department heads or department staff of City departments. No action may be taken upon a matter presented under this section until it is placed on an agenda for action.)

1. Administration / Mayor and Council
2. Public Safety / Police Department / Fire Department / Animal Control
3. Public Works / Sewer Department / Building Department / Street Department / Disposal Department
4. City Attorney
5. Capital Improvements / Buildings and Grounds / Parks

**IX. VOUCHERS-CLAIMS-EXPENDITURES-PAYROLL REVIEW-APPROVAL**

(The vouchers, claims, expenditures, and payroll items presented under this section are for discussion and possible action.)

**X. PUBLIC COMMENT**

(This period is for comments by the general public. No action may be taken upon a matter presented under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk or Deputy City Clerk in person at the Lovelock City Clerk's Office located in the City Hall, 400 14th Street, Lovelock, Nevada or by telephone at 775-273-2356 or by electronic mail at [twilcox@cityoflovelock.com](mailto:twilcox@cityoflovelock.com). The City Clerk and Deputy City Clerk are the designated persons from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

**NOTICE:** Members of the public may make a public comment at the meeting without being physically present by emailing the City Clerk at: [twilcox@cityoflovelock.com](mailto:twilcox@cityoflovelock.com) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be provided to the City Council for review and, upon request, transcribed for entry into the record.

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

**NOTICE:** Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk or Deputy City Clerk at 775-273-2356 one (1) business day in advance of the meeting to make arrangements.

**NOTICE:** The City of Lovelock is an equal opportunity provider and employer.

**AGENDA IS PHYSICALLY AND ELECTRONICALLY POSTED BY CITY STAFF PRIOR TO 9:00 A.M. AT LEAST THREE OR MORE WORKING DAYS BEFORE THE SCHEDULED MEETING DATE AT:**

LOVELOCK CITY HALL-front entrance	400 14th Street, Lovelock, Nevada
UNITED STATES POST OFFICE-service window	390 Main Street, Lovelock, Nevada
PERSHING COUNTY LIBRARY-entrance	1125 Central Avenue, Lovelock, Nevada
PERSHING COUNTY COURTHOUSE-entrance	400 Main Street, Lovelock, Nevada
PERSHING COUNTY ADMINISTRATION BUILDING-entrance	398 Main Street, Lovelock, Nevada
<a href="https://notice.nv.gov">https://notice.nv.gov</a>	<a href="http://www.cityoflovelock.com">www.cityoflovelock.com</a>

POSTED BY:           Mariah Mancebo           SIGNATURE: \_\_\_\_\_

TITLE:           City Clerk Office Assistant           DATE: \_\_\_\_\_ TIME: \_\_\_\_\_