

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON FEBRUARY 20, 2024 AT THE LOVELOCK CITY HALL AT 5:35 P.M.**

|          |                 |   |
|----------|-----------------|---|
| Present: | Mayor           | Mike Giles  |
|          | Council members | Jonathan Reynolds<br>Bonnie Skoglie<br>Terri Wilcox |
|          | City Clerk      |   |
| Absent:  | Council member  | Jordan McKinney                                     |
|          | Legal Counsel   | Kent Maher  |
|          | Police Chief    | Michael Mancebo                                     |

Visitors: Heidi Lusby-Angvick (Economic Development).

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Happy Williams Sr. requested help with getting the sewer service where he resides turned back on and explained that it was his deceased father's house and bill. Williams is now living at the house and after having surgeries he needs to be able to take showers and keep his wounds clean. He said he could pay \$160 for the deposit and an additional \$100 toward the delinquent account tomorrow to have the service restored. It was explained that the sewer service went with the property, not the occupant, and the outstanding account must be paid before the service is restored. The city is willing to work with the occupant to have the service restored. The agreement for payment arrangements is made through the city clerk. The agreement requires payment in full of each monthly bill and payment of an additional amount toward the delinquent bill. If a payment is missed, the service may be terminated and an additional \$500 reconnection fee is then added to the account balance (if it is not paid) when the service is again restored. Once a payment agreement is signed the service will be restored.

**ECONOMIC DEVELOPMENT REPORT:**

Heidi Lusby-Angvick, PCEDA Director, reported: (i) the WNDD summit conference is March 25-26; (ii) attending the Nevada Main Street strategic planning meeting; (iii) the grant for the low FM station was awarded; (iv) attending the Nevada Rural Roundup; (v) attending the UNR conference; (vi) making a budget request with the county for a part time person to assist in the office; (vii) she has been working with Public Works Director Crim and Mayor Giles to assist Maverik with their ongoing situation with NDOT; (viii) the NDOT sidewalks are on the books for the exit beautification this year; and, (ix) she will have updates on the UpRise project and housing project for the next meeting.

**MINUTES REVIEW-APPROVAL:**

Council member Reynolds moved to approve the December 12, 2023 meeting minutes and the January 16, 2024 meeting minutes as presented.

Motion carried unanimously.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Skoglie moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:**

The delinquent account list was reviewed and discussed.

No action was taken.

The account balance write off list and the deposits to apply to accounts list were reviewed.

Council member Reynolds moved to approve the deposits to apply to accounts list.

Motion carried unanimously.

Council member Skoglie moved to approve the write off list.

Motion carried unanimously.

Council member Reynolds moved to approve a payment arrangement (reported under public comment earlier in the meeting) with Happy Williams Sr. with \$260 being paid tomorrow, and the current bill plus an extra amount for the delinquent amount must be kept current, and if a payment is missed the service will be shut off and when the service is restored the \$500 reconnection fee will be added to the delinquent amount.

Motion carried unanimously.

**WATER RIGHTS TRANSFER / LOVELOCK MEADOWS WATER DISTRICT (LMWD):**

Mayor Giles explained that Legal Counsel Maher, LMWD Manager Kiel and he have been working on straightening up the ownership of certain water rights owned by the city which were supposed to have been transferred to LMWD in 1991. Apparently, some of the transfer documents were either not prepared or misplaced and never signed. There is included in the meeting materials a deed prepared by LMWD which will facilitate the transfer of the subject water rights from the city to the water district.

Council member Skoglie moved to transfer and release to Lovelock Meadows Water District any and all city interest in various water rights used to supplement the municipal water supply of LMWD as explained and to authorize the mayor to execute any documents required of the city to effectuate the transfer and release of the water rights.

Motion carried unanimously.

**SENIOR CITIZENS ADVISORY BOARD REAPPOINTMENT / SHARRON MONTES:**

Council member Reynolds move to re-appoint Sharron Montes to the senior citizens advisory board as the city representative.

Motion carried unanimously.

**PICKLEBALL COURTS:**

This item was tabled until a future meeting.

**PROPERTY CLEAN UP / 715 WESTERN AVENUE, 945 ELMHURST AVENUE AND 1645 GRINNEL AVENUE:**

Mayor Giles reported the clean-up was supposed to start last week, but because of the weather and other priority items it did not get done. The public works crew is doing other projects but the clean-up is still on the list.

No action was taken.

**PROCLAMATIONS-AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS-PROPOSALS:**

Council member Reynolds advised he wants to call for an RTC meeting and needs a list of projects for the upcoming year.

Council member Skoglie suggested the fire department be placed on the next agenda and the department should provide a list the supplies they believe they need for the rest of this fiscal year.

Mayor Giles reported: (i) the bathrooms at the Amherst Park have been pressure washed, scrubbed and repainted, and the toilets resealed; (ii) a liquor license for the Eagles Crab Feed was issued; (iii) SNC is working on the sidewalks at Amherst Park which will be paid from RTC funds, and they are also installing an eight-inch (8”) pad for the convault at the city yard; (iv) a letter of support was prepared for CFH Holdings LLC, who purchased six (6) lots on Camellia Way and are planning to place modular homes on the lots; (v) the grant received for the police department vehicle radios will be available in April and installation will start then, the systems will have the capability of lap top access; (vi) the vehicles and equipment stored on the former Bernd Hotel property have been moved, however the adjoining property owner still uses the city property to access the adjoining property and it is suggested the city needs to fence the property; and, (vii) the mayor and staff need council input on the budget requests for the upcoming fiscal year.

It was suggested that a budget proposal be prepared by the mayor and staff for consideration by the council. The mayor explained this current year budget needs to be reviewed to determine if funding is available to advertise for and train a part time person to assist in the city clerk’s office.

**VOUCHERS, CLAIMS AND PAYROLL:**

Council member Reynolds moved to approve vouchers numbered 50476 to 50559 inclusive.

Motion carried unanimously.

**PUBLIC COMMENT:**

There were no public comments.

There being no further business, the meeting was adjourned at 7:15 pm until the next scheduled City Council meeting on March 5, 2024, at 7:00 pm.

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Michael R. Giles, Mayor

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Terri Wilcox, City Clerk