

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON SEPTEMBER 5, 2023, AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Michael Giles
	Council members	Jonathan Reynolds Bonnie Skoglie
	City Clerk	Terri Wilcox
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher

Absent:	Council member	Jordan McKinney
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Visitors: LeeAnn Gallagher, Steve Cerini, Rodney Wilcox, Galen Reese, Patty Reese, David Skoglie, Karlee Meyers and Jeri Fredericks.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public comments.

MINUTES REVIEW-APPROVAL:

Council member Reynolds moved to approve the August 15, 2023 meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a “business” as defined by statute, Council member Skoglie moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

Mayor Giles reported that Rita Happy made a \$100 payment for August and the next payment on the account is due this Friday. Pamela Barnes signed a payment arrangement form and made the first payments. There are no pending disconnects.

No action was taken.

SLURRY SEAL-CRACK FILL-GUTTER REPAIR PROJECT BID AWARD:

Mayor Giles explained two (2) bids were received, one from Sierra Nevada Construction for \$457,810 and one from Intermountain Slurry Seal for \$481,810. The Intermountain bid did not include the valley gutter repair work and may be rejected as non-responsive. There was discussion about the condition of some of the streets proposed for slurry sealing and it was suggested those streets could use repair work before being sealed. It was explained the agenda item was to consider the award for the project as bid and any potential changes to the project scope of work could possibly be accomplished by a change order after the contract was in place.

Council member Reynolds moved to approve the bid from Sierra Nevada Construction in the amount of \$457,810, and then do change orders for any additional street repair work.

Motion carried unanimously.

AUDIT-BUDGET PROFESSIONAL SERVICES / EIDE BAILLY:

Council member Skoglie moved to accept the proposal from Eide Bailly to provide the professional services for the city audit and budget assistance and to authorize the mayor to sign the engagement letter.

Motion carried unanimously.

OCCUPATIONAL HEALTH SERVICES AGREEMENT / PERSHING GENERAL HOSPITAL:

Mayor Giles explained that Pershing General Hospital offers laboratory services, radiology services, physical examinations and other occupational health services and exams to eligible city employees. There has never been a contract with the hospital to provide the services but now the hospital management wants a contract in place in order to offer the services at discounted prices. The proposed agreement was reviewed.

Council member Reynolds moved to approve the agreement with the hospital to provide city employees various occupational health services and authorize the mayor to sign the agreement.

Motion carried unanimously.

CITY FIRE TRUCK REPAIR-MAINTENANCE:

Mayor Giles explained that the city authorized expenditure of up to \$12,500 for maintenance and repair of the city fire truck. Fire Chief Wilcox turned in a voucher for \$13,393.23 for the authorized maintenance-repairs. Wilcox explained that when the initial work was done it was discovered that the pump was in need of work to meet the certification requirement and requested additional repair work in the sum of \$9,750.97 to get the pump certified.

Council member Skoglie moved to approve expenditure of an additional \$893.23 for the previously authorized repair work and to approve expenditure of an additional \$9,750.97 for repair and certification of the pump.

Motion carried unanimously.

CITY COUNCIL MEETING AGENDAS SUBMISSION POLICY-PROTOCOL:

There was discussion about the proposals for a form and concurrence that the request form should be simple and that (10) days before a scheduled meeting was an adequate cut-off time to request items to be on an agenda and to submit the corresponding back-up documents. The council wants to review the proposed submission form before they vote to approve.

No action was taken. The item was tabled until a future council meeting.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:

Mayor Giles reported that there is about \$24,000 which has not been allocated. Giles suggested the funds be used to cover employee wages for vacation and sick payout when there is a termination. The estimated cost to the city for benefits payments to employees who could potentially terminate in the foreseeable future exceeds the balance of the unallocated ARPA funds.

Council member Reynolds moved to set aside the remaining \$24,000 of ARPA funds for payout of employee vacation and sick benefits, and to discuss the funding of employee benefits payments item at a future budget workshop meeting.

Motion carried unanimously.

BROWNFIELDS GRANT PROJECT REPORT:

Mayor Giles reported that the wrap up sheet to close the grant with WNDD was received.

No action was taken.

SPECIAL EVENTS LIQUOR LICENSES:

Council member Skoglie moved to approve the special events liquor licenses for the: (i) Chukars Unlimited event scheduled for September 16, 2023 and to waive the fees; and, (ii) Temptations Main Street event scheduled for September 29-30, 2023, for which the fees were paid.

Motion carried unanimously.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Police Chief Mancebo reported one of the new police vehicles has been retrofitted and returned, the second vehicle will be back next week, and the third vehicle is awaiting installation of the security cage. A \$58,000 grant for cameras will be submitted. There is planning for reserve personnel which requires 50 hours of training online and ride-along assistance with qualified personnel.

Council member Reynolds commented that if repairs on the streets are necessary, they should be performed before the slurry seal work is completed.

Mayor Giles reported: (i) staff is working with the auditors to answer questions; (ii) there have been several meetings with Uprise Internet on the broadband project and Uprise will have employees here during the construction and they will temporarily use the sewer plant property for truck parking and equipment storage during construction which will start on September 11 by Com NV Construction; (iii) attending the county debt management committee meeting last week; (iv) attending the September 11 Pool/Pact HR meeting; (v) the Lieutenant Governor was in town and met with several local business owners and government officials to discuss economic development; and, (vi) more than 40 weed abatement notices have been mailed to property owners-occupants.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Reynolds moved to approve vouchers numbered 50107 to 50151, inclusive.

Motion carried unanimously.

PUBLIC COMMENT:

Dave Skoglie questioned if any of the sites inspected during the Brownfield survey had hazardous materials present. Mayor Giles explained there was contamination reported at the former Carpenter Equipment shop site.

Jeri Fredricks and Karlee Meyers questioned how they can combine two lots into one lot on Rose Way because they need a larger area for the structure they want to place on the property. Mayor Giles explained that the property must be surveyed and a map prepared. The surveyor that used to work in the area (Desert Mountain Surveying) retired but the office is still doing some work and may be able to do a map. Legal Counsel Maher stated that by state law the map must meet certain requirements; if the survey work of the Rose Way lots has already been performed the

process of preparing a new map is not too difficult. Maher reminded that per the building code building across a lot line is not allowed.

LeeAnn Gallagher stated as a business owner she should have been invited to meet with the Lieutenant Governor. Gallagher said her husband was on the Brownfields committee, and nothing ever happened. Gallagher suggested meetings dates should be posted on the marquee sign.

Council member Skoglie wants Public Works Director Crim to come to the meetings to report to the council.

There being no further business, the meeting was adjourned at 8:12 pm until the next scheduled City Council meeting on September 19, 2023, at 7:00 pm.

Michael R. Giles, Mayor

Terri Wilcox, City Clerk