

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JUNE 20, 2023 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Michael Giles
	Council members	Jordan McKinney
		Jonathan Reynolds
		Bonnie Skoglie
	City Clerk	Terri Wilcox
	Legal Counsel	Kent Maher
	Police Chief	Michael Mancebo

Visitors: Jarrod Hickman (Pool/Pact), Kent Mowry (A&H Insurance), Wendy Nelsen, Richard Wagner, Myke Nelsen, Dave Skoglie, LeeAnn Gallagher, Peggy Jones, Tina Gallagher, Laura Katsaris, Stephanie Minor, Kelli Anderson, David Anderson, and Steve Evenson.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

LeeAnn Gallagher commented on the boys and girls club not being on the agenda.

Stephanie Minor commented that other non-profit organizations should have a chance to get some of the ARPA money.

Peggy Jones questioned how the board members could get items placed on the agenda.

MINUTES REVIEW-APPROVAL:

The June 6, 2023, minutes were tabled until the next meeting. Staff was asked to listen to the recording of the meeting and determine if the Council member Reynolds motion about the ARPA funds for non-profit organizations was made under the ARPA agenda item or the staff and council agenda item.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Reynolds moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

The delinquent account list was reviewed and discussed. Mayor Giles stated that the person who is making payments per the written arrangement authorized by the council missed the payment due on June 16.

No action was taken.

LIABILITY INSURANCE RENEWAL PROPOSAL / POOL-PACT / A&H INSURANCE:

Jarrod Hickman (Pool-Pact) and Kent Mowry (A&H Insurance) gave presentations on the services and programs their entities provide. Hickman explained that the city premium for the liability coverage proposal is 24.57% more than the current year premium.

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Council member Reynolds moved to: approve the Pool-Pact renewal proposal for the property-liability-cyber risk security and environmental liability insurance coverage with the 24.57% premium increase; stay with the \$500 dollar deductible coverage; and, authorize payment of the premium as presented.

Motion carried unanimously.

CARE FLIGHT INSURANCE RENEWAL PROPOSAL:

Mayor Giles explained that for a number of years the city has been paying the premium for city employees to have Care Flight (air ambulance emergency medical service) insurance coverage and recommended the coverage be renewed as presented.

Council member Reynolds moved to approve the renewal proposal to provide Care Flight insurance coverage for the city employees at a cost of \$35.00 per member.

Motion carried unanimously.

POLICY-PROTOCOL FOR SUBMITTING ITEMS ON CITY COUNCIL MEETING AGENDAS:

Council member McKinney said the city should have a written policy for scheduling or placing items on a city council meeting agenda. Council member Reynolds agreed and noted there have been instances when items were requested to be on an agenda and they were not scheduled.

Legal Counsel Maher noted that some other entities use a request form, and suggested that if a form is used there could be a requirement that the back-up information for a requested agenda item be submitted with the request. The back-up information could then be included in a meeting packet so the council is informed about an agenda item before being asked to consider it at a meeting. The requirements could be included in a written policy if desired.

Council member Reynolds moved to have an agenda request form prepared which includes the specifics of when the request needs to be submitted to allow an item to be placed on a city council meeting agenda.

Motion carried unanimously.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:

Mayor Giles explained the repair-replacement of the city hall roof has been discussed previously and several companies were contacted to provide cost estimates. Most companies declined to provide an estimate because (they stated) they have too much going on. A quote was received from ABC roofing to provide a metal roof for \$195,000 and a fifty (50) year rated composite roof for \$72,800. The last rainstorm revealed the presence of multiple roof leaks. The roof repair needs to go back on the list.

There was discussion similar to the discussion at the June 6 meeting about using ARPA funds for a boys and girls club, and when such funds can be available for distribution.

Council member Reynolds moved to set aside \$100,000 for a boys and girls club and to set aside \$50,000 for other nonprofits that fit the criteria.

Motion carried unanimously.

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BROWNFIELDS GRANT PROJECT REPORT:

There were no updates.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:

The following licenses and permits were reviewed and considered:

Special Events Liquor Licenses:

Council member McKinney moved to approve the special events liquor licenses for Temptations for the Twilight Twinkle Summer Street Fair and the Americana event. The fees have been paid.

Motion carried unanimously.

Business Licenses:

- 903191 – Cal-Nevada Road Services, LLC
- 903192 – Lovelock Highspeed
- 903193 – Mendozas Lovelock

Building Permits:

- 23-1755 – Shop N Go – 365 Cornell Avenue - Katsaris Construction LLC - plumbing

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Council member Reynolds commented that he asked Public Works Director Crim two weeks ago to be at the meeting to discuss questions about RTC projects, painting of curbs, plugged storm drains and redirecting water on 6th Street with a culvert.

Council member Skoglie commented the strip park is looking good and questioned if there were resources to get the city sign repainted.

Council member McKinney noted the last rainstorm created a lake on Dartmouth Avenue and reported she has a recreation board meeting tomorrow and that she has been looking at grants for funding to acquire playground equipment, but questioned who will write a grant.

Mayor Giles reported (i) either the city clerk or the mayor would write any grants; (ii) the overall budget will not have to be augmented as there are sufficient funds in the budget contingency fund to move to other funds as follows: \$9,000 into account #10-11-5000 salaries and wages, \$9,632 into account #10-17-5250 camera grant match, \$7,500 into account #10-15-5000 city hall for salaries and benefits for wage increases not budgeted, \$1,980 into account #10-18-5500 for unbudgeted signs (Vital signs), \$3,000 into account #10-18-5252 city hall electric utilities, and \$2,888 into account #10-18-5254 city hall fuel; and, (iii) Nevada League of Cities (NLC) is hiring an executive director, interviews will be held July 19 -26, the annual NLC conference is August 8-11, and the per person attendee cost is \$300 if reserved before July 7 and \$425 after that date. It is expected a lot of time at the conference will be spent discussing the homeless situation.

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VOUCHERS, CLAIMS AND PAYROLL:

Council member McKinney moved to approve vouchers numbered 49940 to 49974, inclusive.

Motion carried unanimously.

PUBLIC COMMENT:

Mayor Giles read a letter from the Nevada Department of Taxation advising the city 2023-2024 final budget was examined in accordance with NRS 354.598 and found to be in compliance with the law and appropriate regulations, and the city operating tax rate of \$0.5624 will be presented to the Nevada Tax Commission on June 26, 2023 for certification.

There being no further business, the meeting was adjourned at 9:02 pm until the next scheduled City Council meeting on July 18, 2023 at 7:00 pm.

Michael R. Giles, Mayor

Terri Wilcox, City Clerk