

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON MARCH 21, 2023, AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Michael Giles
	Council members	Jordan McKinney
		Jonathan Reynolds
		Bonnie Skoglie
	Police Chief	Michael Mancebo
	City Clerk	Terri Wilcox
Absent:	Legal Counsel	Kent Maher

Visitors: Heidi Lusby- Angvick (PCEDA) and Rodney Wilcox (LVFD Fire Chief).

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Heidi Lusby-Angvick, PCEDA Director, reported: (i) there were twenty (20) applications for CDBG funding, with thirteen (13) selected and five (5) issued grants; (ii) the WNDD yearly meeting will be on March 31; (iii) attending the community broadband meeting; (iv) on the national fitness campaign; (v) the Brownfields program is up to date with work continuing on division workshops and there is one phase remaining; and, (vi) a letter from the city is needed to confirm the WNDD appointment of Bonnie Skoglie to replace Patricia Rowe.

Rodney Wilcox commented that the city cannot approve the minutes because there is an untrue statement which he wants removed, and he wants the letter that was sent to the County retracted. Wilcox asserted that talking about a city employee in an open meeting is a violation of the open meeting law and his rights as a city employee need to be discussed in a personnel session behind closed doors. Wilcox said the change must be made immediately or he will have to take it to the next step. Mayor Giles asked what minutes Wilcox is referring to, noting there is nothing in the minutes scheduled for this meeting that involves Wilcox. Wilcox said it is the February 21, 2023 meeting minutes. Giles explained the February 21 minutes were already approved, but he will confer with Legal Counsel. Wilcox said he will give the city a couple of days to take care of the matter.

**MINUTES REVIEW-APPROVAL:**

Council member Skoglie moved to approve the March 7, 2023 regular meeting minutes as presented.

Motion carried unanimously.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member McKinney moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:**

Mayor Giles reported that Rita Happy did not pay on her account as promised and the sewer service was disconnected. Council member Reynolds asked if that meant that she now has two reconnection payments. Giles said yes.

City Clerk Wilcox explained that she spoke with Happy numerous times and understood she would be at this meeting. Happy also requested to make payment arrangements on just the reconnect fee. The consensus of the council was that Happy should sign the payment arrangement agreement.

**AUDIT-BUDGET RELATED PROFESSIONAL SERVICES PROPOSAL / EIDE BAILLY:**

Council member Reynolds moved to authorize engagement of the professional services of Eide Bailly to provide audit and budget related services to the city as detailed in the proposal letter.

Motion carried unanimously.

**ACCRUED LEAVE-COMPENSATION PAYMENT / JEANETTE HUGHES:**

Council member Reynolds moved to authorize payment to former employee Jeanette Hughes for 36.48 hours accrued annual leave and 18 hours of unpaid compensation.

Motion carried unanimously.

**AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:**

Mayor Giles reported that last year \$99,621.72 of the ARPA funds were expended leaving a balance of \$1,615,872.78. Giles explained and listed the purchases which have been made but not yet paid. Other proposed items include the: parking area, city hall roof, court room remodel, city hall standby generator, snowplow and sander, dump trailer, equipment trailer, side-by-side utility vehicle, convalt, gas-diesel plus equipment, freight and installation, tennis courts resurfacing, sewer plant air leak, and outdoor recreation (Amherst park exercise equipment replacement).

Council member Reynolds suggested, and the council concurred, Sheriff Allen should be contacted regarding the radio equipment he is attempting to acquire and to get more information from Sierra Electronics on the project.

The council suggested the number one item on the wish list is a new roof and, second, that cost information should be obtained for the proposed equipment purchases.

No action was taken.

**BROWNFIELDS GRANT PROJECT REPORT:**

There was no report, other than the information shared by PCEDA Director Lusby-Angvick during public comment.

No action was taken.

**BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:**

The following licenses and permits were reviewed and considered:

Special Events Liquor Licenses:

Council member McKinney moved to approve the special event liquor license for Temptations – St. Patrick’s Day Celebration March 15 through March 18, 2023. The fees are paid.

Motion carried unanimously.

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Business Licenses:

None

Building Permits:

13-1737 – Redwood Inn – 1485 Cornell Avenue – Katsaris Construction  
23-1738 – Jo Brown – 505 Dartmouth Avenue – Titan Solar Power NV Inc.  
23-1740 – Gurdeep Singh – 1155 Cornell Avenue – Vinnie’s Electric Inc.  
23-1741 – Glenn Rose – 1650 Grinnel Avenue – Jeremy Hudson  
23-1742 – Luis-Julia Martinez – 885 Elmhurst Avenue – Re-model

**PROCLAMATIONS-AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS-PROPOSALS:**

Council member Reynolds attended the emergency response training and advised he will be out of town during the upcoming school spring break.

Council member Skoglie said she missed the WNDD meeting and attended the PCEDA meeting.

Council member McKinney said she will be absent from the April 4 meeting,

The council discussed and decided the April 4 meeting should be changed to April 3 at 7:00 p.m.

Mayor Giles reported: (i) the annual Pool/Pact meeting will be held April 20-21; (ii) work has started on the budget with increases expected for PERS and liability insurance; (iii) PACT (workers compensation fund) used \$4.5M from the reserve to pay expenses and they are discussing having separate rates for police-fire and regular employees; and, (iv) there is a mess on the former Bernd Hotel property the city owns (from an encroaching neighbor).

City Clerk Wilcox stated the budget information has been sent to the auditors and a date must be set for the budget workshop. After some discussion, the workshop was tentatively scheduled for March 27 at 6:00 p.m.

**VOUCHERS, CLAIMS AND PAYROLL:**

Council member McKinney moved to approve vouchers numbered 49717 to 49757, inclusive.

Motion carried unanimously.

**PUBLIC COMMENT:**

Council member Skoglie reminded that the museum event is this weekend.

There being no further business, the meeting was adjourned at 8:50 pm until the next scheduled City Council meeting on April 3, 2023, at 7:00 pm.

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Michael R. Giles, Mayor

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Terri Wilcox, City Clerk