

# CITY OF LOVELOCK CITY COUNCIL MEETING AGENDA REGULAR MEETING

CITY HALL 400 14TH STREET ----- CITY COUNCIL MEETING ROOM  
TUESDAY, MARCH 21, 2023 ----- 7:00 P.M.

**I. CALL TO ORDER**

**II. PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE**

(This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications, or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**III. MEETING MINUTES REVIEW-APPROVAL**

(The Council is expected to discuss and take action on the item(s) in this section.)

March 7, 2023 – City Council regular meeting minutes

**IV. BUSINESS ITEMS-OTHER REPORTS**

(The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval, acceptance, rejection, adoption, authorization, review, recommendation, referral to staff, or any other appropriate action. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. City Administration / determination that the agenda item(s) of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation, or expansion of a business / Staff
2. City Administration--Sewer-Disposal Departments / delinquent sewer service and disposal service accounts / payment responsibility for delinquent sewer service and disposal service accounts / adjustment, write-off or refund of account fees or deposits / City Clerk-Mayor
3. City Administration / proposal to procure the professional services of Eide Bailly to provide audit and budget related services / Staff
4. City Administration / request for authorization to pay Jeanette Hughes for 36.48 hours accrued annual leave time and 18 hours regular time compensation / Staff
5. City Administration / proposals for prioritizing the use of American Rescue Plan (ARPA) funds / Mayor-Council-Staff
6. City Administration / Brownfields grant project / report on project status, budget, funding, expenditures, and planning-operational services / Staff

/////////  
/////////

- V. BUSINESS-LIQUOR-SPECIAL EVENTS LICENSES--BUILDING PERMITS**  
(The licenses and/or permits presented under this section are for review, discussion, and possible action, including placing conditions on submittals or requests, and waiving or modifying the fees.)
  
- VI. PROCLAMATIONS-AWARDS**  
(The Mayor, Council and/or City Staff may make a proclamation or present a service or other award on behalf of the city. No action may be taken upon items in this section.)
  
- VII. MAYOR-COUNCIL-STAFF REPORTS-PROPOSALS**  
(This period is for receiving reports, department updates and proposals by the Mayor, Council and department heads or department staff of City departments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)
  - 1. Administration / Mayor and Council
  - 2. Public Safety / Police Department / Fire Department / Animal Control
  - 3. Public Works / Sewer Department / Building Department / Street Department / Disposal Department
  - 4. City Attorney
  - 5. Capital Improvements / Buildings and Grounds / Parks
  
- VIII. VOUCHERS-CLAIMS-EXPENDITURES-PAYROLL REVIEW-APPROVAL**  
(The vouchers, claims, expenditures, and payroll items presented under this section are for discussion and possible action.)
  
- IX. PUBLIC COMMENT**  
(This period is for comments by the general public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**NOTICE:** Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk or Deputy City Clerk in person at the Lovelock City Clerk's Office located in the City Hall, 400 14th Street, Lovelock, Nevada or by telephone at 775-273-2356 or by electronic mail at [twilcox@cityoflovelock.com](mailto:twilcox@cityoflovelock.com). The City Clerk and Deputy City Clerk are the designated persons from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

**NOTICE:** Members of the public may make a public comment at the meeting without being physically present by emailing the City Clerk at: [twilcox@cityoflovelock.com](mailto:twilcox@cityoflovelock.com) before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be provided to the City Council for review and, upon request, transcribed for entry into the record.

**NOTICE:** The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

**NOTICE:** Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk or Deputy City Clerk at 775-273-2356 one (1) business day in advance of the meeting to make arrangements.

**NOTICE:** The City of Lovelock is an equal opportunity provider and employer.

////////

**AGENDA IS PHYSICALLY AND ELECTRONICALLY POSTED BY CITY STAFF PRIOR TO 9:00 A.M. AT LEAST THREE OR MORE WORKING DAYS BEFORE THE SCHEDULED MEETING DATE AT:**

LOVELOCK CITY HALL-front entrance  
UNITED STATES POST OFFICE-service window  
PERSHING COUNTY LIBRARY-entrance  
PERSHING COUNTY COURTHOUSE-entrance  
PERSHING COUNTY ADMINISTRATION BUILDING-entrance  
<https://notice.nv.gov>

400 14th Street, Lovelock, Nevada  
390 Main Street, Lovelock, Nevada  
1125 Central Avenue, Lovelock, Nevada  
400 Main Street, Lovelock, Nevada  
398 Main Street, Lovelock, Nevada  
[www.cityoflovelock.com](http://www.cityoflovelock.com)

POSTED BY: Terri Wilcox SIGNATURE: \_\_\_\_\_

TITLE: City Clerk DATE: \_\_\_\_\_ TIME: \_\_\_\_\_