

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON FEBRUARY 21, 2023 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:

Mayor  
Council members

Michael Giles  
Bonnie Skoglie  
Jordan McKinney  
Jonathan Reynolds  
Michael Mancebo  
Kent Maher  
Terri Wilcox

Police Chief  
Legal Counsel  
City Clerk

Guests: None

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There was no public comment, communications or correspondence.

**MINUTES REVIEW-APPROVAL:**

Council member Skoglie moved to approve the February 7, 2023 special joint meeting minutes and the February 7, 2023 regular meeting minutes as presented.

Motion carried unanimously.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Reynolds moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:**

City Clerk Wilcox explained that the verbal payment agreement reached with Rita Happy at the prior Council meeting was not complied with, that is, Happy did not come in on the Friday following the meeting with a payment, but she did come in on the Friday of the following week and paid two hundred dollars (\$200.00), but she did not sign the written payment agreement; the next payment is due on this Friday February 24. It was suggested that Wilcox contact Happy and inform her that the payment agreement must be signed by Friday, the second payment is due and must be paid, and if not paid the sewer service will be disconnected which will then require payment of the account in full before service is again reinstated.

Wilcox provided a list of bad debt accounts and requested the accounts be written off, explaining that the account debt for each property will have to be paid before another occupant of the property can receive service at the property.

Council member McKinney moved to approve the bad debt write off list as presented.

Motion carried with Council members Skoglie and McKinney voting aye and Council member Reynolds voting nay

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**STORAGE BUILDING-SHELVING PURCHASE REQUEST:**

Mayor Giles advised the city received a price quote for the building (which was previously provided to the council) and staff is researching options to provide shelving and finish the inside of the building.

Council member Skoglie moved to approve the purchase of the storage building and the shelving and other supplies needed to finish the inside of the building as explained.

Motion carried unanimously.

**FIRE SAFETY EQUIPMENT REQUEST:**

Mayor Giles explained that when the fire department initially requested the city purchase (with ARPA funds) the equipment a price quote was provided. Six (6) months later when the funds to purchase the equipment were available, a new quote was requested from Fire Chief Wilcox. Wilcox did not provide a new quote and proceeded to order the equipment. When staff asked him about the new quote, his response towards staff was snippy. After discussion, City Clerk Wilcox was directed to send Wilcox a letter stating that the items should not have been ordered until a new price quote was obtained and delivered to the city, and that it is not acceptable to treat staff in an unprofessional manner. The letter is to be copied to the county commission.

Council member Reynolds noted that the equipment is necessary for the safety of the fire department personnel and moved to approve the purchase of the equipment as presented.

Motion carried with Council members Reynolds and McKinney voting aye and Council member Skoglie voting nay.

**PERSHING COUNTY-LOVELOCK 2023-2024 AGREEMENT REGARDING THE 1970-1971 AD VALOREM TAX EXCHANGE AND SUBSEQUENT TAX EXCHANGES CORRECTION:**

At the joint city-county meeting earlier this month, the city-county agreement regarding the 1970-1971 ad valorem tax exchange and subsequent exchanges was approved by the city and county, but the agenda item had the wrong dates for the agreement, that is, 2022-2023 rather than 2023-2024. This agenda item is for the purpose of approving the agreement with the correct dates.

Council member McKinney moved to approve the 2023-2024 Agreement regarding the 1970-1971 Ad Valorem Tax Exchange and Subsequent Tax Exchanges between the City of Lovelock and the County of Pershing as explained.

Motion carried unanimously.

**PERSHING COUNTY-LOVELOCK 2023-2024 COOPERATIVE AGREEMENT FOR SHARING FISCAL YEAR 2023/2024 COSTS:**

At the joint city-county meeting earlier this month, the city-county cooperative agreement for the sharing of costs was approved by the city and county, but the agenda item had the wrong dates for the agreement, that is, 2022-2023 rather than 2023-2024. This agenda item is for the purpose of approving the agreement with the correct dates.

Council member Skoglie moved to approve the 2023-2024 Cooperative Agreement for the Sharing of Costs between the City of Lovelock and the County of Pershing as explained.

Motion carried unanimously.

**AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:**

Mayor Giles advised that a list is being prepared to take advantage of the one-time opportunity to undertake some needed upgrades, repairs and replacements to city property.

No action was taken.

**BROWNFIELDS GRANT PROJECT REPORT:**

There was no report.

No action was taken.

**BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:**

The following licenses and permits were reviewed and considered:

Special Events Liquor Licenses:

None

Business Licenses:

903177 – Jesse’s Clean Jeans Laundry

Building Permits:

22-1735 – Lovelock Lodge LLC – 515 Cornell Avenue – Lobo Construction – stucco building

22-1736 – John Portman – 145 Ash Drive – Cooney Contractor – construct structure

**PROCLAMATIONS-AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS-PROPOSALS:**

Council member Reynolds reported an emergency response training is scheduled for April 3.

Mayor Giles reported: (i) the police department will purchase a breathalyzer machine for \$1,900 to eliminate having to rely on the Sheriff office machine (and schedule); (ii) there may be a POST candidate in July; (iii) a new heating-air conditioning company in Fallon will provide a quote for quarterly HVAC maintenance for city buildings; (iv) the garbage cans ordered two years ago should be delivered by Christmas; and, (v) the Legislature is considering a bill to change the required planning commission meeting dates from monthly to quarterly.

**VOUCHERS, CLAIMS AND PAYROLL:**

Council member McKinney moved to approve voucher nos. 49619 and 49664-49679, inclusive.

Motion carried unanimously.

**PUBLIC COMMENT:**

There was no public comment.

There being no further business, the meeting was adjourned at 7.57 pm until the next scheduled City Council meeting on March 7, 2023 at 7:00 pm.

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Michael R. Giles, Mayor

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Terri Wilcox, City Clerk