

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON FEBRUARY 07, 2023 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Michael Giles
	Council members	Bonnie Skoglie
		Jordan McKinney
		Jonathan Reynolds
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher
	City Clerk	Terri Wilcox

Guests: Galen Reese and Alan List.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public communications or correspondence.

Mayor Giles congratulated Council member Skoglie on finishing the first phase of the public official orientation and symposium.

MINUTES REVIEW-APPROVAL:

Council member Skoglie moved to approve the January 7, 2023 regular meeting minutes and the January 23, 2023 special meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a “business” as defined by statute, Council member McKinney moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

Rita Happy requested to be allowed to make payment arrangements for her sewer account that is currently shut off and to have sewer service restored. Happy said she could pay two hundred dollars (\$200.00) on Friday February 10 and thereafter pay two hundred dollars (\$200.00) every other Friday until the account is paid in full.

Mayor Giles suggested that an agreement be made and signed, and if any payment is not timely made the sewer will be shut off and service not reinstated until payment in full is made.

Council member Skoglie moved to approve the payment arrangements of \$200.00 paid on Friday February 10 and \$200.00 paid every other week thereafter until the account is paid in full, and an agreement outlining the payment and failure to pay terms be made and entered into.

Motion carried unanimously.

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Mayor Giles said there is a request by a property owner to waive the utility deposit on a newly purchased piece of property. The city ordinance has no provision for allowing waiver of the deposit which is applied to the account balance after eleven months of a satisfactory payment history.

No action was taken.

PUBLIC HEARING-ORDINANCE ADOPTION / MASTER PLAN AMENDMENT / PERSHING COUNTY ASSESSOR PARCEL NO. 007-081-16 / MAVERIK:

The proposal is to change the master plan for 4.049 acres of property located in the NE1/4 SW1/4, Sec 26, T27N, R31E, MDB&M at the E Main Street-I80 Eastbound on-ramp intersection in Lovelock, Nevada, identified as Pershing County Assessor's Parcel Number 007-081-18, from GR (General Rural) County designation to C (Commercial) City designation. Mayor Giles asked for public comment. There was no public comment and there were no questions from council or staff.

Council member Skoglie moved to adopt the proposed ordinance as presented to amend the city master plan for the property described therein.

Motion carried unanimously.

PUBLIC HEARING-ORDINANCE ADOPTION / REGULATORY LAND USE (ZONING) DISTRICT AMENDMENT / PERSHING COUNTY ASSESSOR PARCEL NO. 007-081-16 / MAVERIK:

The proposal is to amend the regulatory land use district (zoning) classification for 4.049 acres of property located in the NE1/4 SW1/4, Sec 26, T27N, R31E, MDB&M at the E Main Street-I80 Eastbound on-ramp intersection in Lovelock, Nevada, identified as Pershing County Assessor's Parcel Number 007-081-18, from GR (General Rural) County designation to C (Commercial) City designation. Mayor Giles asked for public comment. There was no public comment and there were no questions from council or staff.

Council member McKinney moved to adopt the proposed ordinance as presented to amend the zoning designation for the property described therein.

Motion carried unanimously.

UTILITY FACILITIES RIGHT-OF-WAY AGREEMENT / UPRISE LLC, DBA UPRISE FIBER:

Mayor Giles advised that Uprise Fiber needs permission to use city rights of way for the construction, maintenance, management and operations associated with installing and providing fiber cable for internet service in the city. The city will have control of where the improvements are placed in the rights of way. Giles also noted the company is looking for housing for employees who will be here working for about five (5) years. The city will allow the company to park their vehicles during the construction period in the city yard for security.

Council member Reynolds moved to enter into the proposed agreement with Upland Fiber as presented and authorize the mayor to sign the agreement.

Motion carried unanimously.

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RECORD OF SURVEY-BOUNDARY LINE ADJUSTMENT MAP / LOVE MY WAY LLC-PORTMAN / MEADOWS ESTATE SUBDIVISION UNIT NO. 2:

The proposed record of survey-boundary line adjustment map for Love My Way LLC (Kennerson) and John Portman and Marie Portman of a portion of the NE1/4 of Section 34, T.27N., R31E., MDB&M, within Meadows Estate Subdivision Unit No. 2, in the City of Lovelock, County of Pershing was reviewed. The map appears to comply with the requirements of law and contains the required certificates. There were no questions or comments.

Council member Skoglie moved to approve the record of survey-boundary line adjustment map as presented.

Motion carried unanimously.

PLANNING COMMISSION APPOINTMENT / CITY REPRESENTATIVE:

Mayor Giles reported that the city advertised for applicants to serve on the planning commission. Two applicants were considered, that is, Debra King, who applied in response to the ad and William McGrady, who had previously applied through the county.

Council member Reynolds moved to appoint Debra King as the city representative to serve on the planning commission.

Motion carried unanimously.

VECHILE PURCHASE / POLICE DEPARTMENT:

Mayor Giles said that when the previously authorized police department utility vehicle was picked up from the dealer, there was another similar vehicle in stock. The dealer worked up a quote for the second vehicle which is about \$5,000 less than what the city paid for the first vehicle. It is recommended that the city purchase the second vehicle, which will complete the update of the city public works and police vehicles fleet.

Council member Reynolds suggested the city develop an ongoing replacement plan for vehicles and asked that the matter be discussed during the budget workshop.

Council member Skoglie moved to authorize the purchase of the utility vehicle for the police department as requested.

Motion carried unanimously.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:

Mayor Giles reported on the following requests and updates: (i) Sheriff Allen is requesting \$150,000 to update the safety services radios (as discussed in the special city-county meeting held earlier today); (ii) a contractor was engaged to finish installing the three (3) flag poles at a cost of \$6,500; (iii) it is anticipated that by next week there will be a quote for a new larger garbage truck, which is estimated to cost between \$250,000 and \$300,000 and could possibly be delivered by the end of the year; (iv) the city hall building is in need of a new roof and new carpet throughout the building; and, (v) the city clerk needs more storage space for storing records.

Council member Reynolds said he supports upgrading the radio system and believes the city should assist. In response to his question, Reynolds was informed the updated quote for the equipment that the fire chief wanted was never received.

Mayor Giles recommended that an updated accounting of the ARPA funds account be reviewed to understand the status, noting there are quite a few big dollar items that are needed.

No action was taken.

BROWNFIELDS GRANT PROJECT REPORT:

There was no report.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:

The following licenses and permits were reviewed and considered:

Special Events Liquor Licenses:

Council member McKinney moved to approve the Temptations special liquor license for the Lover's Aloft Balloon Festival starting February 9. The fees were paid.

Motion carried unanimously.

Business Licenses:

903173 – Shop N Go

903174 – Lovelock Pizza Factory

903175 – Shop N Go Liquor License full service

903176 – ABC Roofing

Building Permits:

22-1733 – Lovelock Lodge LLC – 515 Cornell Avenue – ABC Roofing – reroof (Nugget Motel)

22-1734 – Lovelock Lodge LLC – 55 Cornell Avenue – ABC Roofing – Reroof (Lovelock Inn)

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Council member Reynolds reported attending the Pool/Pact meeting. The PCHS Mustangs play against Battle Mountain Thursday night.

Council member McKinney reported that she did not attend the recreation board meeting due to illness.

City Clerk Wilcox explained the background of the Rita Happy sewer account.

Mayor Giles reported: (i) the city received a letter from the 4H livestock group; (ii) the State Department of Taxation reported no problems with the audit; (iii) all the council members received the annual summary of claims made against the city from Legal Counsel; and, (iv) the staff has been working with Pool/Pact on a grant for the security camera system.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Skoglie moved to approve vouchers numbered 49574 to 49646, inclusive.

Motion carried unanimously.

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PUBLIC COMMENT:

There was no public comment.

There being no further business, the meeting was adjourned at 8:16 pm until the next scheduled City Council meeting on February 21, 2023, at 7:00 pm.

Michael R. Giles, Mayor

Terri Wilcox, City Clerk