

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON MAY 17, 2022, AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor Council members	Mike Giles Patricia Rowe Starlin Gentry
	Police Chief Legal Counsel City Clerk	Michael Mancebo Kent Maher Terri Wilcox
Absent:	Council member	Jonathan Reynolds

Guests: Rusty Kiel (Lovelock Meadows Water District).

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication or correspondence.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the May 3, 2022 City Council regular meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Gentry moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES-ADJUSTMENTS-REFUNDS:

The delinquent account list was reviewed and discussed. City Clerk Wilcox requested write off of two uncollectible accounts with small balances and one bad debt account.

Council member Rowe moved to write off accounts numbered 9800.08, 315155.01 and 11920.03.

Motion carried unanimously.

PUBLIC HEARING / FY 2022-2023 TENTATIVE BUDGET-FINAL BUDGET:

The FY 2022-2023 tentative budget was approved by the Department of Taxation. There were no changes to the tentative budget requested by the council or staff. Mayor Giles recommended that the tentative budget as prepared be approved as the final budget.

Mayor Giles asked for public comment on the budget proposal. There was no public comment.

Council member Gentry moved to approve the tentative budget as the final budget for fiscal year 2022-2023.

Motion carried unanimously.

SENIOR CENTER ADVISORY BOARD / BOARD MEMBER APPOINTMENT:

Mayor Giles read a letter from Virginia Rose who requested to be re-appointed to the Senior Center Advisory Board for another term. Giles indicated he re-appointed Rose to the Board.

Council member Rowe moved to confirm the re-appointment of Virginia Rose to the Senior Center Advisory Board.

Motion carried unanimously.

WASTE COLLECTION-SEWER SERVICES / FEE INCREASE:

Mayor Giles explained that when the budget accounts for waste collection and sewer services were reviewed by the city auditor, the auditor recommended an increase in the rates to keep the fund balances solvent. Giles provided some information on the rates charged by other jurisdictions. Legal Counsel Maher suggested that rather than periodically having to consider one significant increase, a more effective method of keeping current and not getting behind with fee increases is to have gradual increases implemented over a period of years.

After discussion, it was suggested that a one dollar increase in the monthly or periodic rates for both sewer service and waste collection should be considered and then continue with the same one dollar per rate category increases for five consecutive years, and after five years revisit the status of the proprietary funds.

Legal Counsel Maher explained the ordinance procedure and suggested the rate increase could go into effect at the beginning of next year. A draft ordinance will be prepared for review.

No action was taken.

BOUNDARY LINE ADJUSTMENT MAP / LOVELOCK ECONOMIC DEVELOPMENT GROUP:

Mayor Giles explained that the owner of property abutting Eighth Street and East Broadway in the City has a potential sale for a portion of the property and a map was prepared to adjust the existing boundary lines of the two existing parcels to create the parcel which is to be sold. The proposed map was reviewed.

Council member Rowe moved to approve the record of survey and boundary line adjustment map for Lovelock Economic Development Group as presented

Motion carried unanimously.

ZONE CHANGE PROPOSAL / LOVELOCK MEADOWS WATER DISTRICT:

Council member Gentry moved to introduce and set for public hearing at the next available council meeting an ordinance to change the zoning designation of property at 365 11th Street (Pershing County APN 001-132-03) from MF (Multi-Family Residential) to PSF (Public Services and Facilities).

Motion carried unanimously.

BUSINESS LICENSE CLASSIFICATIONS-RULES-FEES PROPOSAL:

Legal Counsel Maher explained it has been several years since the since the business license ordinance has been updated, and there are many license types that are not adequately regulated with the current ordinance, such as privilege licenses, alcohol sales, pawn brokers, non-profit entities, rental units (housing or apartments), internet providers, franchised licensees, used car

sales and food delivery trucks. After discussion, it was recommended that a proposed ordinance be prepared for consideration.

No action was taken.

PARKING-STORAGE OF UNREGISTERED-INOPERABLE VEHICLES PROPOSAL:

The situation of parking and storage of multiple vehicles which are apparently not registered and not operable has been discussed in the past and was discussed again. It was recommended that a proposed ordinance be prepared for consideration.

No action was taken.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:

Mayor Giles noted that several suggestions have been made about how the ARPA funds allocated to the city should be expended. From those suggestions, a list of recommendations was compiled as follows: 1) \$250,000 for a new waste collection truck; 2) \$360,000 for public works projects; 3) \$48,000 for the fire department and food bank; 4) \$200,000 for City Hall projects; 5) finish the valve replacements and other deferred maintenance at the sewer plant; 6) \$30,000 for vehicle radios and software upgrades for the police department; 7) parks department projects; 8) \$100,000 for economic development projects and work force development; and, 9) \$100,000 for housing projects.

No action was taken.

BROWNFIELDS GRANT PROJECT REPORT:

There was no report.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:

The following licenses and permits were considered:

Business Licenses:

903139 – Erica Smith – Jiffy O’s Rooter

Special Events Liquor Licenses:

None

Building Permits:

22-1699 Holli Garretson – 615 Amherst Avenue – House – Reroof
22-1700 Holli Garretson – 615 Amherst Avenue – Garage - Reroof

No action was taken.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Police Chief Mancebo reported that interviews for the animal control position were completed and an offer will be made to the top choice.

Council member Rowe reported that the swimming pool is full, the chlorine has been ordered, there is still some work to be done on the diving board and handrails, and some electrical wiring work remains to be completed.

Mayor Giles reported: (i) the police officer candidate who has been unsuccessful in satisfactorily completing the Nevada POST course plans to complete the standards training in another state and, if successful, will challenge the Nevada POST testing; (ii) a Pool/Pact human resources representative is reviewing the city job descriptions to ensure compliance with the latest laws and regulations; (iii) Kayla Woods with A&H insurance will replace Kent Mowry as the city contact person; and, (iv) the county had a meeting to discuss the health insurance proposals for the upcoming fiscal year and it is reported that Anthem Blue Cross will be the recommended provider.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve payroll and vouchers numbered 48933-48966.

Motion carried unanimously.

PUBLIC COMMENT:

There was no public comment.

There being no further business, the meeting was adjourned at 8:45 p.m. until the next scheduled City Council meeting on June 7, 2022, at 7:00 p.m.

Michael R. Giles, Mayor

Terri Wilcox, City Clerk