

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON NOVEMBER 15, 2021 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Mike Giles
	Council members	Jonathan Reynolds Patricia Rowe
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher
	City Clerk	Terri Wilcox
Absent:	Council member	Starlin Gentry

Guests: Heidi Lusby-Angvick and Anna McBride.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Heidi Lusby-Angvick, Pershing County Economic Development Authority, reported: (i) WNDD (Western Nevada Development District) is doing a speed test of the local internet services to check for strengths and weaknesses; (ii) AT&T wants to sponsor business brunches in Lovelock in about a month; (iii) the Brownfields grant application is due in December and she is not sure who is taking the lead on the process; and, (iv) there were about 200 people at the Nevada US-95 I-80 Futures (formerly Winnemucca Futures) economic outlook meeting recently held in Winnemucca.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the October 19, 2021 City Council regular meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Rowe moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

City Clerk Wilcox presented the outstanding accounts list for review. One account with a lien on it was sold and the new owner will be notified.

No action was taken.

PUBLIC HEARING / NUISANCE DETERMINATION / 450 13TH STREET:

Photographs of the properties taken earlier in the day were reviewed. There were no comments from the public or otherwise.

Council member Reynolds moved to find the condition of the property at 450 13th Street constitutes a menace to public health and safety and to order the properties to be cleaned by the next board meeting in December.

Motion carried unanimously.

NUISANCE DETERMINATION REVIEW / CAMELLA WAY, ROSE WAY, SUNFLOWER AND THE EMPTY LOTS ON MARZEN LANE (APNs 001-221-17 AND -08):

Photographs of the properties taken earlier in the day were reviewed. There were no comments from the public or otherwise.

After discussion, the City Clerk was directed to send the property owner (Kennerson) a letter advising that if there was not meaningful progress on the clean-up of the properties by the first Council meeting in December, city personnel will clean the lots and pursue a lien for the expenses incurred.

No action was taken.

PERSHING COUNTY ECONOMIC DEVELOPMENT BOARD REALIGNMENT-APPOINTMENT:

Mayor Giles explained that due to the challenges experienced with obtaining a quorum for meetings, the board membership was reduced from nine (9) to seven (7) members. City resident Vijay Ratti was appointed to the board by the county, but he should have been a city representative.

Council member Rowe moved to appoint Vijay Ratti as a city representative to the Pershing County Economic Development board.

Motion carried unanimously.

HOME OCCUPATION SPECIAL USE PERMIT REQUEST:

Mayor Giles explained that the planning commission recommended approval of a home occupation special use permit for Anna McBride to operate a home-based personal trainer business.

Council member Rowe moved to approve the Anna McBride request for a home occupation special use permit to operate a personal trainer business.

Motion carried unanimously.

ADMINISTRATION-USE OF TRANSIENT LODGING TAX (ROOM TAX):

Legal Counsel Maher suggested that specific plans or proposals be developed for consideration by the Council. Mayor Giles will work with staff and counsel to develop recommendations.

No action was taken.

CYBER INCIDENT RESPONSE PLAN / COMPLIANCE WITH NRS 480:

Mayor Giles explained that the state agency tasked with developing guidelines for local government cyber incident plans had not issued the guidelines. Giles suggested in the interim the POOL-PACT policy will suffice for the City needs.

No action was taken.

RECYCLING BOARD CITY REPRESENTATIVE APPOINTMENT:

Mayor Giles explained that Doris Bridges submitted a request to the county to be considered for appointment to the Recycling Board. There were no county-appointed seats vacant, but there is a vacant city-appointed position. County Clerk Donaldson forwarded the Bridges letter to the city.

Council member Rowe moved to appoint Doris Bridges as the city representative to sit on the Recycling Board.

Motion carried unanimously.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS:

The suggestions for use of the ARPA funds are: (i) purchase a new garbage truck; (ii) purchase a new dump truck; (iii) purchase a new gator; (iv) purchase a new 40/50 horsepower tractor with a brush hog; and, (v) acquire snow plows for the 3/4-ton pickup trucks.

No action was taken.

BROWNFIELDS GRANT PROJECT REPORT:

Heidi Lusby-Angvick gave an update of the projects and the September report.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES-BUILDING PERMITS:

The following licenses and permits were considered:

Business Licenses:

- #903120 – Silver State Plumbing LLC
- #903121 – Galdarisi Heating & Air Conditioning
- #903122 – Shields Bookkeeping & Tax Services
- #903123 – Charles H Chester Plumbing & Heating Inc.
- #903124 – Art Investments LLC – Gas Station – PJ’s Food & Gas
- #903125 – Rajinder Singh – PJ’S Liquor License
- #903126 – Toor Investments LLC – Convenience Store & Gas – Shop N Go
- #903127 – Rajinder Singh – Shop N Go Liquor License

Special Events Liquor Licenses:

None.

Building Permits:

- #1667 – Francis R. King – 755 Western Avenue – Gas – Lincoln Heating
- #1672 – Bennie & Dana Hodges – 450 15th Street – Plumbing – Silver State Plumbing
- #1673 – GBIS Holdings Inc. – 760 8th Street – Gas – Barry Sherwood
- #1674 – JR Richards – 775 Grinnel Avenue – Re-roof – Lavoie Roofing
- #1675 – Hiram Knight – 625 West Boardway – Gas – Hiram Knight
- #1676 – Susan Provo – 835 Western Avenue – Re-roof – CTR Roofing
- #1677 – Thomas & Cheryl Bjerke – 710 Western Avenue – Re-roof – CTR Roofing
- #1678 – Joseph Belanger – 1630 Central Avenue – Re-roof – CTR Roofing

Council member Reynolds moved to approve the licenses for PJ’s and Shop N Go.

Motion carried unanimously.

PROCLAMATIONS-AWARDS:

Mayor Giles read the Saturday Small Business Proclamation.

STAFF-COUNCIL REPORTS-PROPOSALS:

Council member Rowe attended the WNDD conference in Winnemucca and the coalition meeting today.

Mayor Giles reported: (i) vandalism at City Hall resulted in the breakage of a police department window and the video cameras were not operating so new cameras and lights for outside the front door will be considered; (ii) one of the police car units is in for repairs; (iii) one of the new Tahoe

police units was equipped with decals; (iv) the auditors will present at the next meeting and there will be a write up for an inventory glitch; (v) the applications for the Angel tree gifts are out; (vi) the Lions Club is moving the tree lot to Main and Cornell and will plug into the city street light for power; (vii) the city Christmas lights and decorations are going up; and, (viii) a request for city sewer service to a parcel outside the city limits was made and work is being done to determine if there is a nearby sewer installation available to provide the service line.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve payroll and vouchers.

Motion carried unanimously.

PUBLIC COMMENT:

There were no public comments.

There being no further business, the meeting was adjourned at 8:50 p.m. until the next scheduled City Council meeting on December 7, 2021, at 7:00 p.m.

Michael R. Giles, Mayor

Terri Wilcox, City Clerk