

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JUNE 15, 2021 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Mike Giles
	Council members	Pat Rowe Starlin Gentry Jonathan Reynolds
	Deputy City Clerk	Terri Wilcox
	Police Chief	Michael Mancebo
	Public Works Director	Steve Peters
	Legal Counsel	Kent Maher

Absent: None

Guests: Chantae Lessard, Elaina Ware, Terri West, Brad Gibson, Buck McElroy, Greg Robinson, Jodi Phoenix, Rita Happy, Kent Mowry, and Alan Kalt.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Coeur Rochester gave a presentation with a slide show and video, and several Coeur employees explained the expansion project which is currently underway.

MINUTES REVIEW-APPROVAL:

Council member Reynolds moved to approve the April 6, 2021, April 20, 2021, and the May 18, 2021, regular City Council meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Rowe moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

LIABILITY-WORKERS COMP INSURANCE / POOL-PACT RENEWAL PROPOSALS:

Kent Mowry, the City insurance liaison with A & H Insurance Services, and Alan Kalt (POOL/PACT Chief Financial Officer) passed out and explained the different types of liability insurance coverage that the City has through Nevada Public Agency Insurance Pool (NPAIP or POOL). Kalt also explained the various programs POOL/PACT provides to member employees.

Council member Reynolds moved to approve the renewals of the property, liability, cyber security and environmental liability insurance coverages as explained for FY 2021-2022 at a cost \$58,253.50.

Motion carried unanimously.

EMPLOYEE HEALTH INSURANCE AND BENEFITS COVERAGE RENEWAL PROPOSALS:

Mayor Giles explained that the proposal for coverages and rates did not change from the current year.

Council member Gentry moved to approve the health and other insurance benefits coverages for City employees at the same rate as the current year policy.

Motion carried unanimously.

CITY HALL SIGN:

Olin Monteith, whose house property is next to the City Hall on the westerly side, expressed his concern about the new sign put up by the City in collaboration with Coeur Rochester and indicated his belief that the sign should be taken down.

No action was taken.

NUISANCE DETERMINATION / 1565 GRINNEL AVENUE, 1115 CORNELL AVENUE, 1265 CORNELL AVENUE AND 945 ELMHURST AVENUE:

Pictures of the subject properties were provided and reviewed.

Council member Gentry moved to make a finding that based on the pictures presented the property at 1565 Grinnell Avenue does not pose a menace to public safety, health or welfare.

Motion carried unanimously.

Council member Rowe moved to make a finding that based on the pictures presented the property at 1115 Cornell Avenue does constitute a nuisance and to direct staff to contact the owners to have the property cleaned by 5:00 pm of the next regular Council meeting date.

Motion carried unanimously.

Council member Rowe moved to make a finding that based on the pictures presented the property at 1265 Cornell Avenue does not pose a menace to public safety, health or welfare.

Motion carried unanimously.

Council member Reynolds moved to make a finding that based on the pictures presented the property at 945 Elmhurst Avenue does constitute a nuisance and to direct staff to contact the owners to have the property cleaned by 5:00 pm of the next regular Council meeting date.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

Deputy City Clerk Wilcox presented the outstanding accounts list for review.

No action was taken.

CITY HALL OFFICE SPACE RENTAL AGREEMENT RENEWALS:

Mayor Giles said the payment and other terms and conditions of the rental agreements for the next fiscal year with both the Lovelock Meadows Water District and the Pershing County Economic Development Authority are proposed to remain the same as the current fiscal year.

Council member Rowe moved to approve the space rental agreement renewals for Lovelock Meadows Water District and Pershing County Economic Development Authority for FY 2021-2022 as explained.

Motion carried unanimously.

CITY HALL DEPOT BUILDING SPACE RENTAL AGREEMENT RENEWALS:

Mayor Giles advised that the payment and other terms and conditions of the rental agreements for the next fiscal year with both the Pershing County Chamber of Commerce and the Frontier Community Coalition to use space at the Depot Building are proposed to stay the same as the current fiscal year.

Council member Rowe moved to approve the space rental agreement renewals for Pershing County Chamber of Commerce and Frontier Community Coalition for FY 2021-2022 as explained.

Motion carried unanimously

SECURITY SERVICES COOPERATIVE AGREEMENT / PERSHING GENERAL HOSPITAL:

Mayor Giles said that Pershing County Hospital District is agreeable with continuing the arrangement with the City for the July 1, 2021 to June 30, 2022 period to provide security services at the hospital as detailed in the proposed cooperative agreement, which is on the same terms as prior fiscal years agreements.

Council member Rowe moved to approve the cooperative agreement between the City and the Pershing County Hospital District to provide security services at Pershing General hospital as presented.

Motion carried unanimously.

ACCRUED VACATION-BENEFIT PAYMENT / LISA BOOTH:

Deputy City Clerk Wilcox explained that former City Clerk Lisa Booth had 158.75 hours of accrued vacation and 2 hours of accrued sick leave.

Council member Gentry moved to authorize payment of the vacation and sick leave hours for Lisa Booth per City policy.

Motion carried unanimously.

CITY HALL CLEANING SERVICES PROPOSAL:

Mayor Giles explained that a City employee is currently doing the building cleaning but is unable to continue providing the services due to family issues. Giles requested authorization to advertise for the position and noted that the position was approved for \$300 a month; however, he will check with the auditors and determine if it can be modified to be \$100 per week.

Council member Rowe moved to authorize the solicitation of proposals to provide cleaning services at the City Hall.

Motion carried unanimously.

DETERMINATION OF FIVE-YEAR CAPITAL IMPROVEMENT PLAN PRIORITIES:

Mayor Giles explained that there were no capital improvement items budgeted in the 2021-2022 budget.

Council member Rowe moved to approve the five-year capital improvement plan as presented.

Motion carried unanimously.

CITY COUNCIL MEETING CANCELATION-RESCHEDULING:

Mayor Giles explained that in July there is usually only one regular meeting held. The first regular meeting is scheduled for July 6 which is a legal holiday. Council member Reynolds will not be present at the July 20 meeting. Giles recommended that both regular meetings be cancelled and only one meeting be scheduled for July 13.

Council member Rowe moved to cancel the regular City Council meetings of July 6 and July 20 and to schedule one regular meeting on July 13.

Motion carried unanimously.

UTILITY FUND BUDGET AUGMENT / CONTINGENCY FUND TRANSFERS:

Mayor Giles explained that the utility fund received \$15,000 more than was budgeted. It is an enterprise fund and the money will remain there and will likely be used to cover the purchases of the new garbage cans and dumpsters that were ordered in April.

Council member Reynolds moved to approve the resolution to authorize augment of the utility fund in the sum of \$15,000 as explained.

Motion carried unanimously

Mayor Giles said he spoke with Teri Gage (the Eide Bailey auditor representative) and it is proposed to move the \$20,000 in the General Fund contingency fund as follows: \$13,000 to 10-11-5274 Civil Legal Fees; \$2,000 to 10-12-5000 Salaries; \$1,500 to 10-13-5320 Dispensary Expenses; and, \$3,500 to 10-12-5500 Capital Outlay. There was an automatic augmentation for the Cares Act Funds of \$333,831 which does not require any action on the part of the governing body. The Cares Act funds were expended as follows: \$14,309.51 to 10-31-5000 Police Salaries; \$3,425.71 to 10-32-5000 Fire Department; \$295 to 10-31-5000 Police Salaries; \$1,431.12 to 10-12-5000 Clerk Salaries; and, \$184,369.66 to 10-13-5310 COVID 19 Related Expenses. A POOL/PACT grant in the sum of \$7,385.03 was received for account 10-00-4211 and expended from account 10-17-5250 for the security cameras at the McDougal Field.

Council member Rowe moved to approve the resolution to authorize the contingency fund transfers as explained.

Motion carried unanimously.

SUPPORT LETTER REQUEST / PROPOSED REGIONAL DEVELOPMENT AUTHORITY:

Mayor Giles commented a letter was prepared to support the proposed regional development authority between Lovelock, Winnemucca, Pershing County and Humboldt County, which will be used by the Economic Development officers for Humboldt County and Pershing County to solicit funds from the Governor's Office of Economic Development for the proposed development authority.

Council member Reynolds moved to authorize the Mayor to sign and submit a letter of support as explained subject to Legal Counsel review.

Motion carried unanimously.

COOPERATIVE AGREEMENT / REGIONAL DEVELOPMENT AUTHORITY:

Council member Rowe moved to approve the proposed cooperative agreement between the City of Winnemucca, Humboldt County, City of Lovelock and Pershing County for a regional development authority with the name to be determined.

Motion carried unanimously.

BROWNFIELDS GRANT PROJECT:

Mayor Giles said the monthly reports were placed in the Council member boxes. Converse will be back sometime this week for follow up work on the church. The phase 1 report for the church was completed and nothing was found. They are also doing follow up work on a warehouse that the salmon fishery group is interested in acquiring.

No action was taken.

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BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

There were no licenses and/or permits for review.

No action was taken.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Council member Reynolds commended the volunteers who worked at McDougal Field. Reynolds said the emergency medical services personnel want to have some of the American Rescue Plan Act funds used for purchase of a new ambulance.

Council member Rowe reported that the swimming pool has water and the major work on the pool will start in August using the Pennington Foundation grant funds. Rowe noted that \$42,000 in local donations was raised for the swimming pool.

Public Works Director Peters reported that: (i) \$7,000 of Christmas decorations were ordered; and, (ii) the recent power outage caused the sewer plant to be down for 10 hours.

Mayor Giles reported: (i) a special meeting is scheduled for June 22 at 11:00 a.m. to consider a budget augment of the dispensary funds received; (ii) Nevada League of Cities Executive Director Wesley Harper will be here June 22 to report on League activities; (iii) replacements for John Bates at the POOL/PACT were here today and introduced themselves; (iv) there is red paint on the Central Avenue sidewalks, which apparently has something to do with NDOT and the right of way; (v) the NV Energy power poles are not in the Central Avenue state right-of-way; (vi) Nevada League of Cities meetings are scheduled for Thursday and Friday in Elko; and, (vii) advertising for city office staff and animal shelter staff will be started.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve vouchers and payroll numbers 48079 to 48112, inclusive.

Motion carried unanimously.

PUBLIC COMMENT:

There were no public comments, personal communications, or correspondence

There being no further business, the meeting was adjourned at 9:04 pm until the next scheduled City Council meeting on July 13, 2021, at 7:00 p.m.

Michael R. Giles, Mayor

Terri Wilcox, Deputy City Clerk