

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON APRIL 6, 2021 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present: Mayor Mike Giles
Council members Pat Rowe
Starlin Gentry
Jonathan Reynolds (via phone)
City Clerk Lisa Booth
Police Chief Michael Mancebo
Public Works Director Steve Peters
Legal Counsel Kent Maher

Absent: None

Guests: Larry Rackley, Heidi Lusby-Angvick, Laureen Basso-Cerini, Susan Weiss, LeeAnn Gallagher, Chelsea Coyle, Robert Coyle, Tim Ricketts, Wendy Ricketts, Jesse Katsaris, Sherry Coyle, Francis deBraga, and Laura Katsaris.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Larry Rackley said there will be another COVID 19 shot clinic at the Senior Center on April 16, 2021 and no reservations are required.

Mayor Giles reported the City received a certificate from the Census Bureau.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the March 16, 2021 City Council regular meeting minutes with the correction under Mayor Giles "Staff-Council Reports-Proposals" from "no rate increase for any of the city insurances" to "no rate increase for the city health insurance."

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Gentry moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

There was no report.

No action was taken.

PLANNING-DEVELOPMENT / BUILDING CODE ENFORCEMENT PROCEDURES / DEVELOPING CORNELL AVENUE-MAIN STREET CORRIDORS:

Sherri Coyle explained her ideas for cleaning up and revamping cosmetically the overall visual impact of the city. The ideas include: forming a committee; assistance from non-profit organizations; and, stronger code enforcement.

Mayor Giles noted previously there was work with Western Nevada Development District to develop a theme which ultimately ended due to no interest in the community and no volunteers.

In response to a question about code enforcement, Legal Counsel Maher explained that unless a complaint is made, a nuisance found and the nuisance not abated or cleaned up, only then can the process start for using City personnel and resources for cleaning up and charging the property owner for the associated costs.

Chelsea Coyle asked if a committee were formed, would the committee work directly with the city on clean up and need to have insurance and which insurance is primary. Legal Counsel Maher commented a committee directly involved in clean-up will need approved liability insurance and that insurance will be primary.

Mayor Giles remarked there used to be a beautification committee. He will attempt to find the records. Giles said the City can only do so much at this point without volunteers and interest from the community.

No action was taken.

ECONOMIC DEVELOPMENT / REMOVAL OF CITY REPRESENTATIVE DAVE SKOGLIE FROM PERSHING COUNTY ECONOMIC DEVELOPMENT AUTHORITY (PCEDA) BOARD:

Heidi Lusby-Angvick, PCEDA Executive Director, requested that Dave Skoglie be removed from the PCEDA Board as he has only attended two meetings since the COVID 19 pandemic started (over a year ago).

Council member Reynolds asked if any of the current board members agreed in writing to stepping down automatically if three consecutive meetings are missed. Lusby-Angvick said they have not signed anything, but she is trying to get the verbiage approved and signed. She is also trying to have the County Commission make the board smaller and more manageable. Legal Counsel Maher pointed out the Council has the authority to appoint and unappoint board members.

Council member Reynolds moved to send Skoglie a letter to offer him the opportunity to resign and allow until April 20 to respond.

Motion carried unanimously.

PERSHING COUNTY ECONOMIC DEVELOPMENT AUTHORITY (PCEDA) WORK PLAN:

Heidi Lusby-Angvick, PCEDA Executive Director, discussed the proposed PCEDA 2021 work plan, noting that much of it was the same as the prior year plan with additions for the work force training program in Lovelock and the proposed regional development authority.

Council member Rowe moved to adopt the proposed PCEDA work plan as presented.

Motion carried unanimously.

REGIONAL DEVELOPMENT AUTHORITY SUPPORT LETTER:

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, requested a letter of support to continue with the proposed Humboldt County-Pershing County-City of Winnemucca-City of Lovelock regional development authority. Legal Counsel Maher suggested getting everything needed in place first and then get the letter of support later.

No action was taken.

CONTIUNED PUBLIC HEARING / NUISANCE DETERMINATION / 735 W. BROADWAY:

Staff reported nothing has been done with the property since the initial hearing.

Council member Rowe moved to make a finding that existing conditions at 735 W. Broadway do constitute a nuisance or menace to public health and safety and to order the property owner to abate the nuisance.

Motion carried unanimously.

FY2021-2022 BUDGET WORKSHOP / TENTATIVE BUDGET:

Mayor Giles stated the budget workshop went well. No raises are included in the tentative budget. Due to a higher than twenty percent bottom line, there will be adjustments in the final budget.

Council member Gentry moved to authorize the tentative budget as presented to be submitted.

Motion carried unanimously.

AUTHORIZATION TO SOLICIT PROPOSALS FOR CITY HALL CLEANING SERVICES:

Mayor Giles explained the need for cleaning services and potential alternatives for providing the services.

Council member Reynolds moved to authorize staff to solicit proposals to provide cleaning services at City Hall as explained.

Motion carried unanimously.

PROFESSIONAL ACCOUNTING SERVICES / EIDE BAILLY / FY 2021-2022 BUDGET:

Mayor Giles reported Eide Bailly is proposing to provide professional services to assist staff with the fiscal year 2021-2022 budget at a cost not to exceed \$12,000.

Council member Rowe moved to engage the professional accounting services of Eide Bailly to provide support and assistance with the fiscal year 2021-2022 budget, at a cost not to exceed \$12,000.

Motion carried unanimously.

BROWNFIELDS GRANT PROJECT REPORT:

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, said the work on the phase one report for the old kitty litter plant has started. Nineteen of twenty-one phase one reports are complete as of today, and twelve of twelve phase two reports are completed, with three more planned. Three of eight planned clean-ups are completed and an additional eight have been scheduled. Certified site plans on the corner of Cornell and Main St. are being worked on.

Properties in the Industrial Park that will be used for the phase one and phase two studies are being worked on for certification. The issue encountered is the lack of broadband.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following licenses and permits were reviewed:

Business licenses:

None

Building permits:

- #1639 – Fred-Debra King – Re-Roof
- #1640 – Keystone Property Mgmt/John Schmoker – Electric
- #1641 – Thomas-Michelle Gilder – Electric
- #1642 – Catamount Properties – Electric
- #1643 – Rick-Sandra Bostian – Garage
- #1644 – Eduardo Bejar – Re-Roof
- #1645 – Phillip Dickerman – Re-Roof

Liquor licenses:

None

Special Events liquor licenses:

None

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Public Works Director Peters reported there is about \$150K of RTC funds to be spent by June 30 and in the next fiscal year an additional \$300K will be added. Peters is working with A&K Earthmovers on a proposal for using the funds.

Council member Rowe reported: (i) attending the economic development meeting; and, (ii) 945 Elmhurst needs to be taken care of as it is now encroaching on other property. Rowe questioned if there is an ordinance on how many unlicensed cars can be on a property. Council member Reynolds suggested checking with other cities to learn how they handle junked cars.

Mayor Giles reported: (i) John Adams is making a presentation on buying the Windmill; (ii) the recreation department is asking for donations as the county does not want to pay for the upkeep; (iii) the recycle board needs two new members; (iv) the NV Energy underground crew is working on the Amherst project; (v) the kiosk for the front sign is still in the works; and, (iv) Coeur reported a license plate for mining was approved and all the plate proceeds will go toward scholarships.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve vouchers and payroll through number 47937.

Motion carried unanimously.

PUBLIC COMMENT:

There were no comments from the public.

There being no further business, the meeting was adjourned at 8:49 p.m. until the next scheduled City Council meeting on April 20, 2021 at 7:00 p.m.

Michael R. Giles, Mayor

Terri Wilcox, Deputy City Clerk