

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON DECEMBER 1, 2020 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Council member	Pat Rowe
		Jonathan Reynolds
	City Clerk	Lisa Booth
	Police Chief	Michael Mancebo
	Public Works Director	Steve Peters
	Legal Counsel	Kent Maher

Absent: Council member Starlin Gentry

Guests: Teri Gage (Eide Bailley), Heidi Lusby-Angvick, Lucy Peters

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director passed out information regarding the Brownfields Grant visioning workshop that was held relating to the reuse and revitalization of the downtown area. This was a Zoom meeting. The next workshop will be on December 11. Lusby-Angvick also mentioned that three businesses will be coming to the region in the next few years, which will bring approximately 500 jobs. Also, the state has included Pershing County in the Nevada Economic Assessment program they have initiated.

Lucy Peters explained that the high school will be having a holiday cookie fundraiser at the high school on December 10. People can preorder.

**MINUTES REVIEW-APPROVAL:**

Council member Rowe moved to approve the November 13, 2020 special City Council meeting minutes as presented.

Motion carried unanimously.

Council member Rowe moved to approve the November 17, 2020 regular City Council meeting minutes as presented.

Motion carried unanimously.

Mayor Giles stated the PGH Health Foundation item discussed at the November 17, 2020 meeting was not on the agenda. It will need to be added to the agenda for the January 5, 2021 meeting.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Rowe moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:**

City Clerk Booth presented the outstanding accounts list for review.

No action taken.

**FISCAL YEAR 2019-2020 AUDIT OF CITY BUDGET FUNDS, ACCOUNTS AND FINANCIAL OPERATIONS:**

Teri Gage, Senior Auditor with Eide Bailly presented the independent auditor's report of the City for fiscal year 2019-2020. An unmodified opinion was issued for the financial statements, which is the highest level of assurance for government auditing standards. Gage stated the City's net position that is overseen by the Council is 5.3 million in cash/assets.

No single audit was required for the City as they did not expend more than \$750,000 in federal awards. CARES funding will fall into this category next fiscal year. There is one reported deficiency, which is the same deficiency the City has every year, that is the comment which results from Eide Bailly helping City staff with the financial statements preparation.

Council member Reynolds moved to accept the 2019-2020 audit report from Eide Bailly.  
Motion carried unanimously.

**REQUEST TO APPROVE REVERSION TO ACREAGE MAPS FOR: (i) GARRETSON PROPERTY AT 615 AMHERST AVE (APNs 001-153-08 AND 001-153-09); AND, (ii) JONES PROPERTY AT 515 7<sup>TH</sup> ST. (APN 001-106-01) AND 635 DARTMOUTH AVE. (APN 001-106-02):**

Mayor Giles reported that both property owners are combining two lots into one larger lot.

Council member Rowe moved to authorize Mayor Giles to sign and record maps when all signatures are complete.  
Motion carried unanimously.

**PROPOSAL TO DECLARE THE WOOD SEATING BENCHES IN THE CITY HALL MEETING ROOM-COURTROOM ARE NO LONGER REQUIRED FOR PUBLIC USE AND TO AUTHORIZE STAFF TO DISPOSE OF THE PROPERTY:**

Mayor Giles stated that the City was able to purchase chairs and tables for the courtroom using CARES funds, so the wood seating benches are no longer needed.

Council member Reynolds moved to declare the wood seating benches in the City Hall meeting room-courtroom are no longer required for public use and to authorize staff to dispose of the property.  
Motion carried unanimously.

**PROPOSAL TO ESTABLISH A FEE SCHEDULE FOR USE OF CITY SEWER SYSTEM EQUIPMENT ON PRIVATE PROPERTY LATERALS:**

Mayor Giles reported that Public Works Director Steve Peters is asking to have a fee schedule established if City equipment is used for private property laterals. Giles stated the City is not in business to compete with private enterprise and the prices need to reflect that.

Council member Rowe moved to introduce an ordinance for adopting a fee schedule.  
Motion carried unanimously.

**CARES ACT FUNDING AND DISTRIBUTION OF FUNDS / RECOMMENDATIONS FOR THE CORONAVIRUS RELIEF FUND EXPENDITURE PLAN;**

Mayor Giles reported that most of the CARES funding that was award to the City has been spent. The majority of the items have been received, but some of the remodeling projects still need to be completed.

Not action taken.

**BROWNFIELDS GRANT PROJECT:**

Mayor Giles stated that information was distributed earlier in the meeting by Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director.

No action was taken.

**BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:**

The following licenses and permits were reviewed:

Business licenses:

None

Building permits:

None

Liquor licenses:

None

Special Events liquor licenses:

None

**PROCLAMATIONS-AWARDS:**

None

**STAFF-COUNCIL REPORTS-PROPOSALS:**

Police Chief Mancebo stated the new Police Officer applicant has passed all checks and will start December 21, 2020. The candidate will start POST in January.

Council member Reynolds stated that the Animal Control Officer does a great job.

Council member Rowe state she has been attending a number of different Zoom meetings. Also, tagging on buildings around town is starting to occur again.

Mayor Giles reported: (i) receiving signed paperwork from the owner of the bookstore that burned; (ii) one of the County commissioner threw the City under the bus regarding the Recycle Center; (iii) there will be no City Council meeting on December 15, 2020; (iv) West Coast Salmon will be in Winnimucca on December 2, 2020; (v) Public Works Director Steve Peters would like to set up a rotation of employees to be on call for the weekend, with an associated fee schedule.

**VOUCHERS, CLAIMS AND PAYROLL:**

Council member Rowe moved to approve vouchers and payroll through number 47627.

Motion carried unanimously.

**PUBLIC COMMENT:**

There were no comments from the public.

There being no further business, the meeting was adjourned at 8:40 p.m. until the next scheduled City Council meeting on January 5, 2021 at 7:00 p.m.

---

Michael R. Giles, Mayor

---

Lisa Booth, City Clerk