

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON SEPTEMBER 15, 2020 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Mike Giles
	Council members	Dan Murphy
		Pat Rowe
		Starlin Gentry
	City Clerk	Lisa Booth
	Legal Counsel	Kent Maher
	Police Chief	Michael Mancebo
	Public Works Director	Steve Peters

Absent: No absences

Guests: Heidi Lusby-Angvick, Bernie Schneider, Rodney Wilcox, Virginia Rose, Rusty Kiel, Jennifer Ward, Patty Burke, Dawn Bequette, Mark Pilon, Lucy Peters, Jerry Allen and Jonathan Reynolds.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, reported Pershing County is currently at 46.3% self-reporting on the 2020 Census. There have been reporting problems due to COVID-19 and flyers being returned because street addresses were used instead of postal box numbers; however, Census takers are now going door to door. The reporting deadline is September 30, 2020. Various governmental funds are allocated based on Census numbers, so it is important for everyone to participate. Representatives from the Small Business Administration and the USDA Rural will be in Lovelock on September 16, 2020.

Dawn Bequette stated that in 2019 she organized a ghost walk tour in Lovelock and is planning to do a tour again this year, with modifications due to COVID-19. Mayor Giles and the Council thanked Bequette for her efforts.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the August 26, 2020 joint City Council-County Commission meeting minutes with a correction under Servicing City Vehicles and Equipment with County Personnel by changing the text of "the county will contact Dan Hill" to "Commissioner Rackley will contact Dan Hill."

Motion carried unanimously.

Council member Rowe moved to approve the September 1, 2020 regular City Council meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

City Clerk Booth presented and reviewed the delinquent account list. No action was taken.

PERSHING COUNTY ECONOMIC DEVELOPMENT AUTHORITY (PCEDA) REPORTS:

Heidi Lusby-Angvick, PCEDA Executive Director, provided written reports of the activity related to the Brownfields grant for June, July and August, 2020. Lusby-Angvick reported that Don Vetter will be taking over as WNDD coordinator for the Brownfields grant. Fifteen of twenty-one Phase 1 reports and eight of twelve Phase II reports are completed. There are sampling plans for three properties and reuse plans for three properties. Certified site plans require broadband services, which the City does not have at this time. Two additional requests for Phase 1 reports were submitted. A workshop will be held based on the comments received from the virtual tour.

No action was taken.

FIRE DEPARTMENT MEMBERS CALL PAY INCREASE REQUEST:

Council member Murphy said he will abstain from the discussion and action of this item because he is a member of the fire department.

Mayor Giles briefly explained the background of fire department call pay, noting that the County currently pays \$20 per call per member and the City pays \$10.

Council member Rowe moved to increase the call pay for fire department members from \$10 to \$20 each call.

Motion carried with Council members Rowe and Gentry voting aye and Council member Murphy abstaining because he is a member of the fire department.

PUBLIC WORKS, PUBLIC SAFETY AND ADMINISTRATION PAY INCREASE PROPOSAL:

Mayor Giles commented on the decision during the budget planning process to not include pay increases for City employees because of the uncertainty about decreased revenues resulting from the business closures due to the COVID-19 situation. The reports are now in and City revenue was not affected as adversely as initially forecasted. Giles proposed raises for City employees based on job classifications and length of employment. After some discussion, Council member Murphy moved to approve the proposed raises as discussed retroactive to July 1, 2020.

Motion carried unanimously.

Volunteer Fire Chief Rodney Wilcox stated his dissatisfaction that the salary for the fire chief and EMS coordinator were not included in the budgeting process. Council member Murphy said this is something that needs to be discussed with the County and is not part of this agenda.

City Clerk Booth remarked that she spoke with City auditor Teri Gage about the proposed pay increases and Gage is concerned because it is unknown what the costs there may be for law enforcement services and sewer plant repairs. Depending on those amounts, the City could be over budget if the raises are implemented. Gage recommended waiting until it is known what the costs may be for law enforcement services.

PERSONNEL POLICY / FORMER EMPLOYEE REHIRE:

Mayor Giles stated the City does not have a personnel policy regarding rehire of former employees. Giles spoke with POOL/PACT and using the information provided had a proposal for a rehire policy put together which was presented to the Council.

Council member Rowe moved to approve the former employee rehire policy as presented.

Motion carried unanimously.

PUBLIC HEARING / NUISANCE DETERMINATION / 220 MAIN ST., 230 MAIN ST., 250 MAIN ST., AND 260 MAIN ST. :

Mayor Giles noted the building at 220 Main St. was inadvertently included on the list of potential nuisance properties and is not being considered as constituting a nuisance.

Council member Rowe moved to find that 230 Main St., 250 Main St., and 260 Main St., may constitute a menace to the health, safety or welfare of residents and to issue a notice to show cause why the conditions existing on the properties should not be abated.

Motion carried unanimously.

Bernie Schneider stated that he has a copy of a letter from the EPA stating that no hazardous materials were found in the samples taken from the burned properties. Schneider said he will share the letter with the Mayor.

CARES ACT FUNDING AND DISTRIBUTION OF FUNDS / RECOMMENDATIONS FOR THE CORONAVIRUS RELIEF FUND EXPENDITURE PLAN:

Mayor Giles said as requested by the State, a letter was submitted with expanded and more detailed explanations of the City expenditure plan.

No action was taken.

GUIDELINES-RECOMMENDATIONS FOR THE SAFE RE-OPENING OF NONESSENTIAL BUSINESSES WITHIN THE CITY LIMITS:

Mayor Giles reported there have been no changes.

No action was taken.

BROWNFIELDS GRANT PROJECT:

Mayor Giles reported paperwork was submitted to include the City-owned property behind the Depot building, including the alley, for project consideration.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following licenses and permits were reviewed:

Business licenses:

#903083 – Elite Roof Systems & Solutions LLC – Jose Garcia-Crozeo

Building permits:

- #1597 – Jorge Garcia – Electric
- #1598 – Patrick-Melanie Irwin – Electrical
- #1599 – Jorge Garcia – Electrical
- #1600 – Darol Gilliland – Re-Roof
- #1601 – Judy Adams – Re-Roof
- #1602 – Gerald Barrick – Re-Roof
- #1603 – Alejandro Paredes – Re-Roof
- #1604 – Alejandro Paredes – Deck/Porch

Liquor licenses:

None

Special Events liquor licenses:
None

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Volunteer Fire Chief Rodney Wilcox requested that a wage increase for the fire department be placed on the next agenda.

Council member Murphy reported attending the Recreation Board meeting. A quote for new fencing of the McDougal Field was received. There is currently no date set for an inspection of the community swimming pool.

Council member Rowe reported attending an Economic Development meeting.

City Clerk Booth questioned the interpretation of the Council motion to approve the employee pay increases and requested it be put on the next Council meeting agenda for clarification.

Mayor Giles reported: (i) NNRDA adopted a resolution in response to the proposed mine tax changes; (ii) there is a question being researched whether franchise fees are collected from high speed internet providers; (iii) several City employees were victims of fraudulent unemployment scams and POOL/PACT is covering the cost of Identity Guard, an identity protection service, which is offered to all City employees free of charge for a year; (iv) Coeur Rochester is proposing to set up a kiosk in the community for updates on the POA11 project; (v) plans for the man camp development were submitted to the City plan checker who returned a list of items which must be addressed before the plans are approved; and, (vi) Mark Hauenstein, the City building consultant, will be meeting with the Public Works Director and City Clerk on September 22, 2020.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve vouchers and payroll through number 47407.

Motion carried unanimously.

PUBLIC COMMENT:

Bernie Schneider asked if the City is currently working on any RTC projects. Mayor Giles said the new Public Works Director is being brought up to speed on the process.

Sheriff Jerry Allen asked where the man camp is being planned. Mayor Giles stated it is proposed for the property east of the former Crofoot Plaza on Cornell Avenue.

There being no further business, the meeting was adjourned at 8:10 p.m. until the next scheduled City Council meeting on October 6, 2020 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk