

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JUNE 16, 2020 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present: Mayor Mike Giles
Council members Dan Murphy
Pat Rowe
Starlin Gentry (via phone)
City Clerk Lisa Booth
Legal Counsel Kent Maher
Police Chief Michael Mancebo

Absent: Public Works Director Joe Crim

Guests: Kent Mowry, Alan Kalt, Rita Happy and Wayne Anderson.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no comments, personal communications or correspondence.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the June 2, 2020 regular City Council meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

City Clerk Booth presented and reviewed the delinquent account list.

Rita Happy said she applied for financial assistance through the Colony but will not receive a check until the first of July and asked for an extension of time to pay her account.

Council member Murphy proposed that Happy pay \$120 by July 3, 2020 and pay the account balance in full by July 31, 2020, and if the payments, or either of them, are not timely paid the sewer will be disconnected on August 1, 2020. Happy agreed to the arrangement.

LIABILITY-WORKERS COMP INSURANCE / POOL-PACT RENEWAL PROPOSALS:

Kent Mowry, the City insurance liaison with A & H Insurance Services, explained the different types of liability insurance coverage that the City has through Nevada Public Agency Insurance Pool (NPAIP or POOL). Mowry stated there will be an 3.91% cost increase for fiscal year 2020-2021. Alan Kalt, A & H Insurance Services representative and a POOL-PACT board member, commented on the Public Agency Compensation Trust (PACT) workers comp program and thanked the City for their membership in POOL-PACT. There will be a new company managing the Employee Assistance Program.

Council member Rowe moved to approve renewal of property liability-workers compensation insurance proposals as presented and authorize the premium payment of \$53,203.64.

Motion carried unanimously.

GENERAL FUND BUDGET REVENUE AUGMENT PROPOSAL:

Mayor Giles stated there was unbudgeted revenue received by the City in the amount of \$45,970.03 from the Lovelock Indian Colony. The reported source of the revenue is the Tribal operated marijuana dispensary.

Council member Rowe moved to authorize augment of the General Fund budget in the amount of \$45,970.03 as presented.

Motion carried unanimously.

Mayor Giles reported that the additional revenue was used to purchase new waste disposal carts and to help pay for the purchase of a new street sweeper.

NUISANCE DETERMINATION HEARINGS FOR PROPERTIES LOCATED AT: 510 E. BROADWAY; 905 ELMHURST AVE.; 715 WESTERN AVE.; 675 GRINNELL AVE.; 1405 GRINNELL AVE.; AND, 330 11TH STREET:

Lovelock resident Wayne Anderson presented pictures of his property at 330 11th Street.

Council member Murphy moved to make a finding that based on the evidence presented the conditions of the property at 330 11th Street do not constitute a nuisance or menace to public health and safety.

Motion carried unanimously.

Photographs of the various properties taken earlier in the day by the police department and information about the conditions of the properties received from the public works department were reviewed.

Council member Murphy moved to make a finding that based on information provided by Public Works Director Crim the condition of the property at 510 E Broadway does not constitute a nuisance or menace to public health and safety.

Motion carried unanimously.

Council member Murphy moved to make a finding that based on the evidence presented the condition of the property at 905 Elmhurst does not constitute a nuisance or menace to public health and safety.

Motion carried unanimously.

Council member Rowe moved to make a finding that based on the evidence presented the condition of the property at 715 Western does constitute a nuisance and to direct staff to contact the owners to have the property cleaned by 5:00 pm, July 7, 2020.

Motion carried unanimously.

Council member Murphy moved to make a finding that based on the evidence presented the condition of the property at 675 Grinnell does constitute a nuisance and to direct staff to contact the owners to have the property cleaned by 5:00 pm, July 7, 2020.

Motion carried unanimously.

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Council member Murphy moved to make a finding that based on the evidence presented the condition of the property at 1405 Grinnell does constitute a nuisance and to direct staff to contact the owners to have the property cleaned by 5:00 pm, July 7, 2020.

Motion carried unanimously.

REQUEST TO PLACE HEART-SHAPED DISPLAY AT AMHERST PARK:

Mayor Giles reminded that Lovelock Revitalization Association presented this proposal at the last City Council meeting, but it was not the agenda for discussion or action so no decision was possible.

Council member Rowe moved to authorize the Lovelock Revitalization Association to place a heart-shaped display at Amherst Park as directed by City staff.

Motion carried unanimously.

PERSHING COUNTY REGIONAL PLANNING COMMISSION APPOINTMENT REQUESTS:

Mayor Giles noted that two applicants submitted requests to be considered for two vacant City-appointed positions on the Regional Planning Commission, but after posting the agenda two more applications were received. The item will be tabled and scheduled for consideration on the July 7, 2020 City Council meeting.

CITY HALL OFFICE SPACE RENTAL AGREEMENT RENEWALS:

Mayor Giles said the payment and other terms and conditions of the rental agreements for the next fiscal year with both the Lovelock Meadows Water District and the Pershing County Economic Development Authority are proposed to remain the same as the current fiscal year.

Council member Rowe moved to approve the rental agreements between the City and the Lovelock Meadows Water District and the Pershing County Economic Development Authority for the 2020-2021 fiscal year at the current rental rates and terms.

Motion carried unanimously.

CITY DEPOT BUILDING SPACE RENTAL AGREEMENT RENEWALS:

Mayor Giles advised that the payment and other terms and conditions of the rental agreements for the next fiscal year with both the Pershing County Chamber of Commerce and the Frontier Community Coalition to use space at the Depot Building are proposed to stay the same as the current fiscal year.

Council member Rowe moved to approve the rental agreements between the City and the Chamber of Commerce and the Frontier Community Coalition for use of the City Depot building during the 2020-2021 fiscal year at the current rental rates and terms.

Motion carried unanimously.

SECURITY SERVICES COOPERATIVE AGREEMENT / PERSHING GENERAL HOSPITAL:

Mayor Giles stated that the Pershing County Hospital District is agreeable with continuing the arrangement with the City for the July 1, 2020 to June 30, 2021 period to provide security services at the hospital as detailed in the proposed cooperative agreement, which is on the same terms as prior fiscal years agreements

Council member Rowe moved to approve the cooperative agreement between the City and the Pershing County Hospital District to provide security services at Pershing General hospital as presented.

Motion carried unanimously.

FIVE-YEAR CAPITAL IMPORVEMENT PLAN PRIORITIES:

The proposed five-year capital improvement plan worksheet was reviewed and discussed. Mayor Giles recommended adding painting and carpeting for the City Hall and a project to change the landscaping for the outside of City Hall.

Council member Murphy moved to approve the Five-Year Capital Improvement Plan as presented with the additions discussed in the amount of \$20,000.

Motion carried unanimously.

PUBLIC WORKS DIRECTOR JOB POSITION REQUIREMENTS-DESCRIPTION:

Mayor Giles discussed the various changes that are proposed to be made to the job description for the Public Works Director. Legal Counsel Maher explained the additions that are recommended due to the safety sensitivity of the position and the requirements of the applicable laws.

Council member Murphy moved to approve and adopt the Public Works Director job description as presented.

Motion carried unanimously.

DAMAGES CLAIM SETTLEMENT / AMHERST PARK RESTROOM:

Mayor Giles gave a brief history of the damage to the Amherst Park restrooms caused by juveniles in 2017. The repairs were covered by City insurance. The juveniles who caused the damage were ordered by the court to pay the costs for repairing the damaged property. The City received a letter from Davies Claims Solutions, the insurance adjuster, with a proposal from the parent of one of the juveniles to pay either a \$150 per month for approximately 43 months or pay a lump sum of \$3,200 (half of the amount owed) to settle their obligation. The claims adjuster wants to know the City's settlement preference.

Council member Murphy moved to inform Davies Claims Solutions the City recommends accepting the offer to pay \$150 per month for approximately 43 months to settle (in part) the obligation to reimburse the insurer for the Amherst Park restroom damages.

Motion carried unanimously.

REQUEST TO DISPOSE OF STREET SWEEPER AND DUMP TRUCK:

Mayor Giles reported there is nothing on the 1993 Johnston street sweeper that can be used on the new street sweeper and the 1979 International dump truck is not usable at all. The recommendation is to dispose of both pieces of equipment.

Council member Rowe moved to determine the 1993 Johnston street sweeper and the 1979 International dump truck are no longer required for public use and declare such property as surplus and to direct staff to dispose of these items in any way possible.

Motion carried unanimously.

GUIDELINES-RECOMMENDATIONS FOR THE SAFE RE-OPENING OF NONESSENTIAL BUSINESSES WITHIN THE CITY LIMITS:

Mayor Giles reported there has been no new information from the Governor's office. The State is still operating under the Governor's Phase II guidelines.

No action was taken.

BROWNFIELDS GRANT PROJECT:

Mayor Giles reported there have been no new sites selected.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following licenses and permits were reviewed:

Business licenses:

- #902909 – Daphne Gorley – Daphne Gorley
- #903071 – Ruffles N Rednecks Hair Fixins – Jane Griffin

Building permits:

- #1579 – Russell Montes – Re-Roof
- #1581 – JK Nevada LLC/Safeway – Public Buildings Type V 1 hour
- #1582 – Harrison Partners LLC – Private Garages Wood Frame

Liquor licenses:

None

Special Events liquor licenses:

None

No action was taken.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Council member Murphy reported that adult softball league has started. The Recreation Board did a good job to try to abide by social distancing.

Council member Rowe reported on the efforts to deal with the water leak in the community pool.

Council member Gentry reported the Emergency Management Committee made some updates to their website with up to date COVID-19 information for the county.

Mayor Giles reported: (i) receiving a draft letter from BLM for an environmental assessment; (ii) receiving a letter from the Department of Taxation approving the City fiscal year 2020-2021 budget; (iii) being notified that the City is to receive \$333,830 from the State for COVID-19 related expenses; (iv) meeting with Police Chief Mancebo, Sheriff Jerry Allen, animal control personnel and County Commissioner Carol Shank to discuss extending animal control services to the county and reminded that the County approved an additional \$25,000 for animal control during the 2020-2021 fiscal year so the part-time employee can be a full-time employee; (v) receiving final plans for the Safeway parking lot electric charging stations from Kimbly-Horn; (vi) meeting with Michael Brown from the Governor's office who shared information on COVID-19 and business reopening; (vii) Florida Canyon Mine will be changing ownership; (viii) he discussed with Dan Hill obtaining a cost estimate to clean the debris on the downtown burned properties; and, (ix) receiving a report from the structural engineer who looked at the bank building and the need some corrections to the directions (North, East, South, West) used in the report.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve vouchers and payroll through number 47198.
Motion carried unanimously.

PUBLIC COMMENT:

There were no comments.

There being no further business, the meeting was adjourned at 8:45 p.m. until the next scheduled City Council meeting on July 7, 2020 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk