

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON MAY 19, 2020 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor	Mike Giles
	Council members	Dan Murphy
		Pat Rowe
		Starlin Gentry
	City Clerk	Lisa Booth
	Legal Counsel	Kent Maher
	Public Works Director	Joe Crim
	Police Chief	Michael Mancebo

Guests: Debra Reid (Lovelock Review-Miner), Heidi Lusby-Angvick, Garrett Kalt (via telephone), Jared Roberts (Kimbly-Horn, via telephone), Bryce Christiansen (Kimbly-Horn, via telephone), Ben Moore (Electrify, via telephone), Rita Happy, Dave Skelton, Natasha Gibson, Jerry Allen, Lisa Allen, Cole Crim, Mark Pilon, Garrett Williams, and Jonathan Reynolds.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Lovelock resident Jerry Allen said he heard there was discussion about changing the name of Ash Drive, the street he lives on, and he is seeking clarification. Council member Murphy stated there was discussion about the name last September, but he did not recall if there was any action. Murphy will look at the meeting minutes and see what needs to be done to clarify the matter.

MINUTES REVIEW-APPROVAL:

Council member Rowe moved to approve the May 5, 2020 regular City Council meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

City Clerk Booth presented and reviewed the delinquent account list.

Natasha Gibson requested an extension to pay her account while she is awaiting payment assistance which could take up to ten days. Gibson was allowed until June 2, 2020 to make a payment

Rita Happy requested an extension to pay her account because she is without a job and is waiting for unemployment or general assistance. She is not sure when the funds will be received. Happy was allowed until June 2, 2020 to make a payment.

Mayor Giles commented that a local business owner withheld payment for waste collection services, stating that the service was not used because of the business closure.

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PUBLIC HEARING / FISCAL YEAR 2020-2021 TENTATIVE BUDGET / APPROVAL AND SUBMISSION OF FISCAL YEAR 2020-2021 FINAL BUDGET:

Mayor Giles said there has been no advice from the state taxation department regarding projected revenues. The increased cost of liability insurance and health insurance was added to the budget. The projected gaming revenue was reduced by \$4000. Waste collection fee revenue was reduced by five percent. There were no personnel salary or wage increases included in the budget and there are no job positions eliminated. Based on the information currently available, the proposed 2020-2021 budget is a balanced budget. The state Department of Taxation reviewed the tentative budget and confirmed there were no issues

There were no comments from the public.

Council member Gentry stated his opinion that City employees need and deserve raises, but it is unclear where the funding will come from. City Clerk Booth commented that if revenues are higher than projected, it is possible to augment the budget.

Council member Gentry moved to adopt the City of Lovelock 2020-2021 tentative budget as the fiscal year 2020-2021 final budget and authorize staff to submit the same to the Department of Taxation.

Motion carried unanimously.

Council member Murphy suggested that the Council consider going back to having a formal budget workshop in the future.

ELECTRIC (ev) CHARGING STATION STALLS PROPOSAL / SAFEWAY PARKING LOT:

The Council reviewed the latest parking stall diagram sent by Kimbly-Horn. Jared Roberts and Bryce Christiansen of Kimbly-Horn, and Ben Moore of Electrify all joined the meeting via telephone. The updated plan will eliminate fewer existing parking spaces than prior proposals even though one driveway on the Western Avenue side will be lost. There will be no impediment to driver visibility on the Western Avenue approach to the intersection with Dartmouth Avenue and Central Avenue. The remaining driveway on Western is 24 feet in width, which is adequate for two vehicles. Roberts said the proposed eight feet in height fence will hide all the electrical equipment, a six feet high fence could be substituted. The fence will be 22 feet in length. Installing landscaping instead of a fence is also an option.

After some discussion, Council member Murphy moved to approve the proposed electric charging station parking plan with a six feet in height fence as discussed.

Motion carried unanimously.

NEVADA CENSUS REPORT / CENSUS REGIONAL COORDINATOR:

Garret Kalt, NV2020 Census Regional Coordinator, joined the meeting via telephone and reported that 35% of Pershing County has reported. Kalt said the census is very important and it is easy to report. Census information is currently being distributed to persons who receive mail at a post office box. Efforts to reach non-response persons will begin in August. Kalt thanked the City for their cooperation with the Census effort. Mayor Giles advised that City Hall has a computer available for use by persons who do not have electronic access to the Census website.

No action was taken.

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BROADBAND EXPANSION PROGRAM / BROADBAND SERVICES RFI SOLICITATION:

Mayor Giles reported that he and Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, participated in a conference call with state officials regarding a program to expand broadband services to rural areas. The proposed Request for Information (RFI) that the state is asking the City to use to solicit information from prospective providers was modified to remove the City-offered incentives and the City waiver of franchise fees and to add compliance with Orange Book standards for street reconstruction if streets are disturbed. The RFI also makes it clear that the City does not want to own the project. A revised RFI proposal was received from the state. Lusby-Angvick stated that the plan is to send the RFI's out by June 4, 2020.

No action was taken.

BROADBAND SERVICES DEVELOPMENT GRANT SOLICITATION PROPOSAL / PCEDA:

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, reported that due to the COVID-19 pandemic, US Department of Commerce Economic Development Administration (EDA) funding grants are being made available through the Western Nevada Development District (WNDD) to be used for improving broadband services to benefit many different aspects of a community, including health care, education, economic resilience and first responders. Lusby-Angvik requested City support to work with WNDD to apply for an EDA grant to develop broadband services.

Council member Murphy moved to offer City support to seek the EDA grant funding through WNDD for development of broadband services.

Motion carried unanimously.

GUIDELINES-RECOMMENDATIONS FOR NONESSENTIAL BUSINESSES REOPENING:

Mayor Giles explained the cover letter and guidelines-recommendations which are proposed to be sent to local business owners to assist with safe re-opening practices of nonessential businesses. Legal Counsel Maher stated that the objective is to offer guidance which will promote implementation of safe practices as closed businesses reopen.

Council member Rowe moved to send out the letter and guidelines to local businesses.

Motion carried unanimously.

BROWNFIELDS GRANT PROJECT:

Heidi Lusby-Angvick, Pershing County Economic Development Authority Executive Director, reported that it has been requested that the monthly Brownfields reports be incorporated into the minutes. Lusby-Angvick is working on a virtual walking tour of the downtown area that will be used to solicit public input on redevelopment using the Brownfields grant.

No action was taken.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following licenses and permits were reviewed:

Business licenses:

#903067 – Reno Heating & Air, Inc. – John-Katy Trevino

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Building permits:

- #1571 – Robert-Beverly Shell – Plumbing-Electrical
- #1572 – Cynthia Hixenbaugh – Electrical
- #1573 – LaRue Forman – Gas
- #1574 – Melissa Washabaugh – Gas
- #1575 – Phillip Dickerman – Addition
- #1576 – Thomas Brooks – Re-Roof

Liquor licenses:

None

Special Events liquor licenses:

None

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Public Works Director Crim reported there is no firm delivery date for the street sweeper, but it is expected to arrive before the end of June. Crim also presented a letter of resignation to the Council.

Council member Murphy obtained the minutes of the September 17, 2019 Council meeting and noted a motion was approved to change the name of Ash Drive to Marzen Lane. Murphy requested the matter be placed on the June 2, 2020 City Council meeting agenda to reconsider the action taken.

Council member Rowe reported attending several meetings via videoconference.

Mayor Giles reported: (i) Whiskey Creek is planning to reopen on Thursday with a snack bar permit license and they will be following all the state guidelines; (ii) on the HEROs Act which is designed to assist governments with replacing lost revenues; and, (iii) meeting with structural engineer Terrance Tobey of Lumos & Assoc. to examine the outside of the old bank building which appears to have been damaged by the fire late last year. There has been no response from the old bank building owner to the request to do a safety inspection of the building interior.

VOUCHERS, CLAIMS AND PAYROLL:

Council member Rowe moved to approve vouchers and payroll through number 47143.

Motion carried unanimously.

PUBLIC COMMENT:

There were no comments from the public.

There being no further business, the meeting was adjourned at 9:00 p.m. until the next scheduled City Council meeting on June 2, 2020 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk