

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JULY 17, 2018 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:	Mayor Councilmen	Mike Giles Tom Donaldson Pat Rowe
	City Clerk Police Chief Legal Counsel	Lisa Booth Michael Mancebo Kent Maher
Absent:	Councilman Public Works Director	Dan Murphy Joe Crim

Guests: Bill Brewer (NRHA), Roger Mancebo, Robert Kennerson, Lola Montes, Rita Happy and Jodi Phoenix.

Mayor Giles called the meeting to order at 7:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

Mayor Giles said he received: (i) a letter from the BLM regarding a public hearing to consider the Burning Man permit request; (ii) a letter from the USDA regarding loans for infrastructure projects; and, (iii) a request for the City to donate a basket to the State for the silent auction held during the Volunteer Recognition event.

MINUTES REVIEW-APPROVAL:

Councilman Rowe moved to approve the June 5, 2018 regular City Council meeting minutes as presented.

Motion carried unanimously.

Councilman Donaldson moved to approve the June 19, 2018 regular City Council meeting minutes as presented.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Councilman Donaldson moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:

City Clerk Booth presented the sewer-disposal delinquent accounts list. No action was taken.

Rita Happy advised that her sewer service was disconnected and she explained why she did not/could not pay the sewer bill. Happy asked for the City to work with her to get the service reconnected.

Councilman Donaldson moved to allow reconnection of the Rita Happy sewer service on the following conditions: (i) the \$216.18 in outstanding delinquent sewer charges must be paid in full before the service is reconnected; (ii) satisfactory payment arrangements must be made with the

City Clerk's office to pay the \$500 reconnection fee as quickly as possible; and, (iii) the monthly service charges must be paid in full as they are billed.

Motion carried unanimously.

Happy was informed that failure to satisfy or comply with any of the conditions in the motion will result in an immediate service disconnection, which means there will be another \$500 reconnection fee to have the service reconnected.

Jodi Phoenix advised that she will pay her delinquent sewer-garbage bill in full on August 1.

REQUEST TO TRANSFER TO NEVADA RURAL HOUSING AUTHORITY THE UNUSED PORTION OF THE CITY 2018 TAX EXEMPT PRIVATE ACTIVITY VOLUME BOND CAP:

Bill Brewer, Nevada Rural Housing Authority (NRHA) deputy director, reviewed the history of the NRHA housing assistance program in Lovelock and requested the City transfer the unused portion of the City 2018 private activity volume bond cap to NRHA to help families in the area finance affordable single family housing.

Councilman Rowe moved to authorize transfer to NRHA the unused portion of the City 2018 Tax Exempt Private Activity Volume Bond Cap.

Motion carried unanimously.

PUBLIC HEARING / NUISANCE DETERMINATION / 385 MAIN STREET, 460 12TH STREET, 460 1/2 12TH STREET, 480 12TH STREET, 480 1/2 12TH STREET AND 590 11 TH STREET:

Pictures taken earlier in the day of the properties in question were presented and reviewed.

Councilman Rowe moved to make a finding that 385 Main Street, 460 12th Street, 460 1/2 12th Street, 480 12th Street, 480 1/2 12th Street and 590 11th Street constitute a menace to public safety and must be cleaned prior to 5:00 p.m. August 7, 2018.

Motion passed unanimously.

REQUEST FOR APPROVAL OF BOUNDARY LINE ADJUSTMENT MAP / ROSE WAY / PAVILION HOMES:

Robert Kennerson, representative of Pavilion Homes, LLC, the owner of the subject properties, requested approval of the proposed boundary line adjustment map for lots located at 595, 585, 575, 565, 555, 545, 535 and 525 Rose Way to allow for more variety in housing options. Kennerson also offered an update on the status of other properties he is developing.

Councilman Donaldson moved to approve the boundary line adjustments for the Rose Way properties as presented and shown on the proposed map, that is, Pershing County Assessor Parcel Numbers 001-271-19, -18, -17, -16, -15, -14, -13 and -12 owned by Pavilion Homes, LLC.

Motion carried unanimously.

CITY WASTEWATER TREATMENT PLANT TANK RECOATING PROJECT:

Mayor Giles reported RDC (the contractor) is on site, has painted the chlorine tank inside and out, and placed the tank back in service. They are currently working on the digester tank.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following business licenses were reviewed:

Business licenses:

#903029 – M & M Sand and Gravel – Tera and Michael Maita

Building permits:

- #1485 – Belinda Murphy-Denmark – Electrical
- #1486 – Lisa Breen Pontius – Re-Roof
- #1447 – Murphy Family Trust – Dwelling Type V /Private Garage
- #1448 – Murphy Family Trust – Dwelling Type V/Private Garage

Liquor licenses:
None

Special Events liquor licenses:
Bill Gorsline – Glenn Rose 50 Years of Service with LVFD event – July 6, 2018

Councilman Rowe moved to ratify the special events liquor license for the Glenn Rose 50 Years of Service with LVFD event and to waive the fees.

Motion carried unanimously.

PROCLAMATIONS-AWARDS:

There were no proclamations or awards

STAFF-COUNCIL REPORTS-PROPOSALS:

Major Giles reported on behalf of Police Chief Mancebo: (i) Officer Cole Crim has one more week of FTO and then he will be on his own; (ii) Joey Schaeffer starts POST on July 23; (iii) Mancebo will be working with a POOL/PACT employee during the month of August to check out the City firewall security; (iv) the Council should consider payment of additional compensation to Mancebo for the extra hours worked due to the department being short staffed and the pending retirement of Officer Lanier; and, (v) the Council needs to decide if the warranty on the Watchguard for the police vehicles and body cameras should be extended. The warranty cost is not in the budget.

Councilman Donaldson asked questions about the information he received concerning part time City employees. City Clerk Booth explained that part time employees who earn comp time receive it as straight time, not time-and-a-half (because they do not work over 40 hours per week). Donaldson reminded staff of the necessity of keeping an eye on the hours worked by the part-time Animal Control employee so that the allotted hours are not exceeded.

Mayor Giles reported: (i) Public Works Director Crim is currently short one employee and does not wish to advertise to fill the position at this time; (ii) Eide Bailley auditor Felicia O'Carroll will be retiring in May 2019 (due to company requirements) and the new head auditor for the City will be Terri Gage, who has worked with the City before; (iii) Eide Bailley will be on site to start on the City audit on August 21; (iv) the Insurance Service Organization will be here on August 2 to review the City planning and building functions; (v) an email was received from Wes Henderson, NLC&M Executive Director, regarding broadband internet service; (vi) NV Energy was supposed to be here last week regarding the power poles along Amherst but they did not show; and, (vii) he has been working with the owner of the 2.67 acres in the industrial park which is adjacent to City property regarding a purchase. The industrial park property was appraised at \$36,000 and the City offered \$26,000 and a tentative agreement has been reached with the owner for purchase the property for \$30,000. Giles will speak with the auditor about where funding may be procured for the purchase.

VOUCHERS, CLAIMS AND PAYROLL:

Councilman Donaldson moved to approve vouchers and payroll through number 45550.

Motion carried unanimously.

PUBLIC COMMENT:

There were no comments from the public.

There being no further business, the meeting was adjourned at 8:10 p.m. until the next scheduled City Council meeting on August 7, 2018 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk