

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON MARCH 5, 2019 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Council members	Pat Rowe
		Starlin Gentry
	City Clerk	Lisa Booth
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher
Absent:	Public Works Director	Joe Crim
	Council member	Dan Murphy

Guests: Heidi Lusby-Angvick.

Mayor Giles called the meeting to order at 7:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Heidi Lusby-Angvick, Executive Director of the Pershing County Economic Development Authority (PCEDA), reported she is meeting with Assemblywoman Alexis Hansen regarding Hwy 95, and the county will make a decision on hiring a Community Center Director at their next meeting.

**MINUTES REVIEW-APPROVAL:**

Council member Rowe moved to approve the February 19, 2019 regular City Council meeting minutes with a correction in the Staff-Council Reports section to change the date of the NNDA meeting to February 28 (not March 28).

Motion carried unanimously.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Council member Gentry moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS / REFUNDS:**

Mayor Giles reported that as of 5:00 pm today, Rita Happy had not made payment to the account as agreed. Staff was directed to proceed with the disconnect procedure.

City Clerk Lisa Booth presented the account list for review and requested write-off of the outstanding balances on two accounts.

Council member Gentry moved to approve write-off of the accounts as presented.

Motion carried unanimously.

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**ROOM TAX EXEMPTION REQUEST / MIXED TYPE LODGINGS / 890 CORNELL AVE:**

City Clerk Booth reported that property owner Holt was unable to attend the City Council meeting.

No action was taken.

**RESOLUTION 2019-01 / MAYOR PRO TEM APPOINTMENT / MAYOR:**

Legal Counsel Maher presented a draft resolution to designate and appoint Council members to serve as mayor pro tem on a rotating basis, with Council member Rowe to serve as mayor pro tem in 2019 and Council member Murphy to serve as mayor pro tem in 2020.

Council member Rowe moved to approve the resolution as presented.

Motion carried unanimously.

**CITY EMPLOYEE JOB DESCRIPTIONS REVISIONS / STAFF:**

City Clerk Booth advised that POOL/PACT staff recommended changes to update the standard language used in all employee job descriptions. Copies of the proposed language revisions were distributed to the Council.

Council member Gentry moved to adopt the language revisions as proposed for all city employee job descriptions as discussed.

Motion carried unanimously.

**BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:**

The following business licenses were reviewed:

Business licenses:

#903045 – My Best Friends Boutique – Tamara Nordmeyer

Building permits:

#1513 - Northwest Real Estate Capital (Lovelock Garden Apts) – Electrical

#1514 - Northwest Real Estate Capital (Lovelock Garden Apts) – Electrical

#1515 - Northwest Real Estate Capital (Lovelock Garden Apts) – Electrical

#1516 - Northwest Real Estate Capital (Lovelock Garden Apts) – Electrical

Liquor licenses:

None

Special Events liquor licenses:

Lovelock Volunteer Fire Department – February 23, 2019 - Annual Firemen’s Ball

Council member Rowe moved to ratify the special events liquor license for the LVFD Annual Firemen’s Ball.

Motion carried unanimously.

**PROCLAMATIONS-AWARDS:**

Mayor Giles proclaimed March 8-9, 2019 as Red and Black Days in honor of Pershing County High School wrestling team winning regional and state championships.

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**STAFF-COUNCIL REPORTS-PROPOSALS:**

Police Chief Mancebo reported on the progress of the JAG grants, and that the department will be losing Officer Soukup at the end of the month.

Council member Gentry reported attending the Coeur-Rochester presentation in Unionville.

Council member Rowe reported attending the Western Nevada Development District meeting. Rowe also attended the Fireman's Ball and the Urban/Rural Nite dinner. The kick-off for the Pershing County 100th anniversary celebration is March 18, at the Courthouse.

Mayor Giles reported: (i) the open position in the Public Works Department has been filled; (ii) every Thursday afternoon at 1:30 pm there is a Legislative update via teleconference; (iii) the business license and building license fees information gathered from other jurisdictions has been distributed for review; (iv) bills in legislation regarding the volunteer fireman deemed wage, marijuana use found during random employee drug testing and bringing back the Evergreen clause for collective bargaining agreements.

**VOUCHERS, CLAIMS AND PAYROLL:**

Council member Rowe moved to approve vouchers and payroll through number 46100.

Motion carried unanimously.

**PUBLIC COMMENT:**

There were no comments from the public.

There being no further business, the meeting was adjourned at 7:50 p.m. until the next scheduled City Council meeting on March 19, 2019 at 7:00 p.m.

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Michael R. Giles, Mayor

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Lisa Booth, City Clerk